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4 December 1952

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MEMORANDUM FOR: Deputy Director (Plans)
Deputy Director (Administration)
Deputy Director (Intelligence)
Assistant Directors

FROM: Director of Training

SUBJECT: CIA Presentations Program, "Career Service in CIA-II", on 10 December 1952.

REFERENCE: Memo, "CIA Presentations Program", dated 12 November 1952, from Director of Training.

attend
per
Mr.

1. The Presentations Program, "Career Service in CIA-II", on 10 December 1952, is being made at the request of members of Office Career Service Boards and other operating officials of the Agency for specific information on operational and administrative aspects of the Career Service Program.

2. This session will be devoted to the answering of questions by a panel composed of the following persons;

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Assistant Director for Personnel
Member CIA Career Service Board

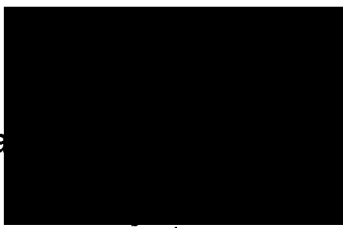
Col. Matthew Baird

Director of Training
Member CIA Career Service Board

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Chairman
CIA Professional Selection Panel



Chairman
CIA Honor Awards Board

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Chairman
CIA Hazardous Duty Board

(Panel Moderator)

Executive Secretary
CIA Career Service Board

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3. To achieve the greatest benefits from this session, individuals who attend should come with questions already formulated.

/s/ Matthew Baird

MATTHEW BAIRD

Director of Training

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