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DIARY NOTES

DD/S

Seen by KKk

1 February 1965

1. Mr. Kirkpatrick telephoned this morning to say that it had been decided that we would go ahead with our summer-only employment program. He has talked with Warren Irons of the Civil Service Commission and they will offer no objection. He also plans to talk to John Macy and has asked Larry Houston to touch base with the staff members of our four Congressional committees. (I therefore asked Emmett Echols to prepare our Headquarters Notice as quickly as possible and to incorporate in it some philosophy regarding why we are going ahead with this program so that our employees may have an answer when they are challenged about our program, which in all probability they will be.)

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2. Matt Baird telephoned this morning with his nose mildly out of joint.

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a. He said that he had never seen the special midcareer study prepared by [REDACTED] for the Office of Personnel and which was sent forward to Mr. Kirkpatrick. I seemed to recall raising this same question myself, and I thought I had been told that the Office of Training was aware of this study. (In any case, I asked Emmett Echols to ensure that OTR receives copies of this study right away, and I told him that I thought they had been in error in not coordinating this study with OTR in the first place.)

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b. Matt also told me that, at a meeting last Thursday, 28 January, which [REDACTED] attended on behalf of OTR, a tentative conclusion was reached to rename the JOT Program the CSTP, presumably to mean Career Selection Training Program. Matt thought that this would not be a good idea since CS normally connotes Clandestine Services. I told him that I would not approve this change without giving it further thought and considering his wishes.

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3. [REDACTED] were in for a short visit. They didn't want anything in particular; however, Mel did want to meet Alan Warfield. (I telephoned Alan to alert him that he would probably receive a telephone call from [REDACTED])

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4. [REDACTED] would visit the Agency on Wednesday, 3 February, at 10 a.m. to meet briefly with Mr. Kirkpatrick and Matt Baird. [REDACTED]

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district, and he is interested in learning more about it. I told John that, since this meeting would conflict with my Staff Meeting, I saw no reason for me to attend.

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5. [REDACTED] and I met with Mr. Kirkpatrick to discuss the following items:

a. We presented the Office of Personnel's plan of action for membership in the Employee Activity Association. Kirk subscribed to the entire proposal with the exception of the \$50 founders' membership fee. We agreed to proceed with \$25, \$10, and \$2 membership fees. They also thought that it would be a good idea to solicit \$25 contributions from supergrades first and then to launch our regular campaign. H

b. We also reviewed with Kirk the proposal through which we would indemnify the Credit Union against losses which our security procedures preclude from processing to the ultimate degree. This is all outlined in a Memorandum of Understanding which Kirk authorized me to sign, saying that he did not feel I needed to check it out any further.

6. I talked with Mr. Kirkpatrick about the memorandum from the Fine Arts Commission concerning Christmas decorations. I told Kirk that I also felt that some of our decorations could have been improved, particularly the display in the central court. However, I am very much concerned about over-formalizing the Christmas decoration procedure. I reviewed with Kirk the manner in which these decorations have been handled since we have been in the Headquarters building and emphasized that most of the work was done by volunteer employees after work hours and on weekends. I thought that the spirit with which this decorating has been done is much more important than the appearance, which certainly has not been bad. I also thought that the employees' spirit might be considerably dampened if they thought they had to submit their designs for formal approval by the Fine Arts Commission, etc. I countered [REDACTED] proposal by suggesting that the Fine Arts Commission constitute itself as a committee to handle the Christmas decorations in the same way that [REDACTED] and her committee did a couple of years ago and in the same way that the Employee Activity Association has done the past two years. I said that the fact that they are not a line organization should really have nothing to do with it and that I thought they were indeed very well suited to take on this task. Kirk said that he was inclined to agree with this and that he would return Jim's paper with this suggestion.

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7. I talked with Mr. Kirkpatrick about the following items:

a. I raised the possibility of inviting General Cabell to become a member of the Board of Directors of Air America, Inc., [REDACTED] [REDACTED] He thought that this would be a good idea but requested that I check it out with General Carter and ask him to check it with Mr. McCone for political reasons. He thought that this might have been quite unacceptable to the Kennedy administration, although I anticipate that the Johnson administration would have no objection and, in fact, might applaud such a move.

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b. I talked with Kirk about the DD/S&T contract with [REDACTED] [REDACTED] which was presented to the Office of Logistics after DD/S&T had received all the proposals and had obtained Kirk's signature. I told Kirk that I thought we would have recommended that he sign this paper if we had been asked but that this case had all the earmarks of an attempt to avoid soliciting proposals either through or in coordination with the Office of Logistics. Kirk was fairly irate about this and said that he had been trapped into signing this paper by DD/S&T people. He thought that he was signing off on only the amount of money and had no idea that he was approving something which had not been processed in the normal manner. He asked me specifically to speak to [REDACTED] about this and to tell Jack that he did not want any recurrences of this or similar incidents. (This I will do.)

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c. Kirk and I talked about the [REDACTED] case. Kirk felt rather strongly that [REDACTED] should not be continued in the Agency's employ and was somewhat disappointed that the Offices of Security and Medical Services do not entirely agree with his position. I do happen to agree with it, and I told him that I would be glad to talk with DD/I about it. (If DD/I does not agree with our position, I shall report to Kirk and he can proceed from there.)

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LKW:jrf

Note: Extract of paragraph 6 to D/Pers on 2 February 1965
Extract of paragraph 7.b. to D/L on 2 February 1965

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