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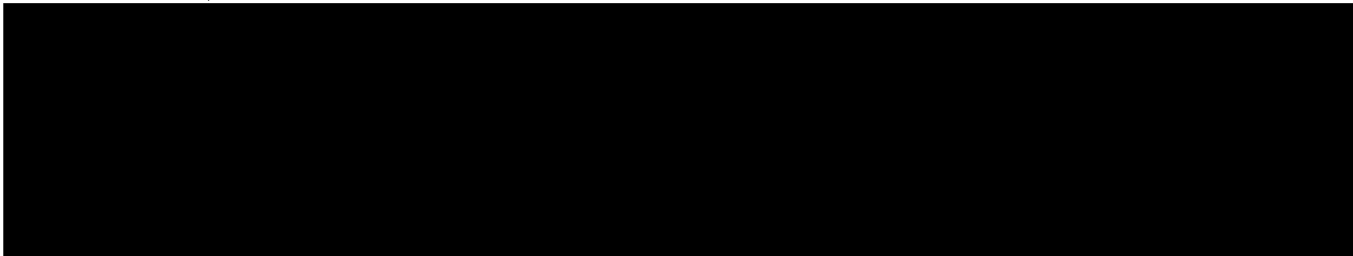
DIARY NOTES

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10 July 1953

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2. There still seems to be a great deal of misunderstanding concerning the funding mechanisms Regulation which was discussed in Mr. Kirkpatrick's office with [redacted] representatives of the Cover Division, etc., several days ago. I, therefore, met with Ed Saunders and [redacted] and drafted a paper reflecting my clear understanding of what was agreed to. I later gave the paper to Mr. Kirkpatrick advising him that if this was what had been agreed upon the Office of the Deputy Director (Administration) was ready to proceed without further ado.

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3. [redacted] reported that the change in telephone installations which we had previously discussed as a step necessary to improve security would cost no more than the present installations and that the initial changeover chart would amount to only \$15.00. I told him to go ahead.

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4. Based upon [redacted] assurance that we would save at least \$300,000 within the next nine to twelve months by using the [redacted] for a temporary Records Center, I approved of his spending \$3,175 for renovations and \$3,600 for rent of the land after Communications moves out of that area. (This step is taken based upon the assumption that by 1 July 1954 we will have established a proper Records Center.)

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5. Attended [redacted] weekly staff meeting with his administrative officers of the various divisions. It was most worthwhile and I shall try to attend in the future. We discussed in general the budget cut and personnel ceiling. I agreed to an arrangement whereby the Personnel Office will notify offices concerned when individuals have been cleared so that the offices can decide whether or not they should be brought on duty with the distinct understanding that if personnel ceilings are frozen as of 30 June they will have to absorb them.

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Also agreed to have a team from Personnel assist with a survey of the personnel files in the DD/P area in an effort to reduce to a minimum material kept in these files and to get the maximum amount of material into the central Personnel Office files where it belongs. A target date of 1 September was set for completing this work.

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Security Information

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I gathered a distinct impression that the divisions feel that the Comptroller's accounting procedures are going to place an unnecessary burden on them and will require them to keep sets of books in addition to those kept by the Finance Division. Offhand, I do not see why this service should not be rendered and will explore the matter to see if this cannot be done.

With the exception of the SR Division, I believe that it is the consensus that the service rendered by the Logistics Office is, in general, excellent. Apparently, weakness in the SR Division is due to a substandard area coordinator. I will discuss this with Jim Garrison.

I got a definite impression that our Military Personnel Division is looked upon as being fairly uncooperative and taking a negative, rather than a positive attitude in solving operational problems. I will have to look into this.

I believe that the attitude of the area division administrative officers toward the Personnel Office is lukewarm and that they definitely feel that the Finance Division is not rendering the kind of service which it should. I will follow up on both of these points.

In one area division the instructions for expenditure of funds pending congressional action on our appropriation has been interpreted to mean that every piece of equipment (filing cabinets, for example) has to be approved by the Comptroller as a "capital investment." I told the group that this was not necessary and will so advise the Comptroller.

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Next 1 Page(s) In Document Exempt

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DIARY NOTES

A-DD/A

9 July 1953

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1. [REDACTED] telephoned to say that he could save five positions with the installation of the new assembling machine that he wants to purchase to handle [REDACTED] etc.

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2. [REDACTED] also reported that [REDACTED] visited the Army Map Service where they saw new equipment which eliminates the necessity for re-graining. It is not yet ready for production. They will follow up on this and keep me advised. (This is as a result of the tip which we received from Mr. Harrison of the Joint Committee on Printing.)

3. Mr. Pforzheimer requested my advice as to what to say in connection with an inquiry from Senator Lyndon Johnson's office concerning an application submitted by an ex-CIA employee for a position in that office. I suggested that he arrange to have the Security Office advise this individual that if he persisted in applying for jobs in the U. S. Government we could not protect the confidential information which brought about his resignation from CIA and that if the individual would not agree to this I thought we would have to tell Senator Johnson the facts.

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4. Jim Garrison, [REDACTED], and I presented Mr. Dulles with a report on the locations, types, and quantities of "hardware" in Western Europe with which he seemed to be pleased. He requested that we arrange to have small quantities of [REDACTED]. Jim will undertake this and coordinate with [REDACTED]

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5. Mr. Dulles informed me that he had advised the Psychological Strategy Board yesterday that insofar as financial information concerning our Psychological Programs were concerned we would furnish to the National Security Council any information desired by the President.

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TOP SECRET

Security Information

7. Received a Planning Board paper from Bob Amory which would appear to require semiannual reports to the National Security Council giving financial statistics. Referred it to [REDACTED] and told him and Bob Amory that I would present the matter for general discussion at the Deputies' Meeting tomorrow morning.

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8. Told George Maloon that I understood [REDACTED] had been to see the Inspector General and asked him to advise me of the date of her separation. (He advised me on 10 July that it is scheduled for 24 July.)

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9. Advised George Maloon that I had had reports that morale among personnel [REDACTED] was very low because they were being referred to and considered as "surplus." I asked him to insure that the Personnel Office was in no way contributing to this situation.

10. Discussed with Mr. Maloon and [REDACTED] procedures for recommending officers of the Armed Services for promotions. Emphasized to both of them that we could not afford to repeat our past performance and to let me know if they needed my assistance to rectify this from an Agency point of view.

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11. I informed George Maloon that I understood that the Personnel presentation in the Basic Administration Course now being conducted by Training was substandard and asked him to insure that this was not repeated.

12. Told Mr. Maloon that a memorandum, even if it were merely confirmatory, should be addressed to Agency components advising them officially of the reduction in differential on [REDACTED] from twenty-five to fifteen per cent.

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13. Informed George Maloon that in a discussion which I had had with [REDACTED] he had indicated to me that a [REDACTED] had been sent to the Far East Division by the Personnel Office to advise them how to operate their Personnel Section with seven or eight people instead of twenty odd and that Ted felt that Mr. [REDACTED] had not reduced it by a single man. I asked him to investigate this and let me know what the trouble was.

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14. George Maloon reports that a [REDACTED] of the Logistics Office has been to see him. Apparently Logistics has asked that [REDACTED] be dismissed. Mr. [REDACTED] says that he is merely the victim of controversy and friction between the Logistics Office and the Technical Services Staff. I told George that there were undoubtedly two sides to this story and to get in touch with Jim Garrison and acquaint him with the situation.

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15. Met with Colonel Edwards, Dr. Tietjen, and Mr. Maloon to systematize a procedure which will insure that the Assistant Director (Personnel) is aware of all derogatory administrative information developed by the Security and Medical Offices prior to making a decision as to whether or not an applicant is to enter on duty. Later discussed this with Mr. Kirkpatrick who assured me that such a plan would not conflict with the Professional Selection Panel and that he would

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TOP SECRET

Security Information

explain to the Panel on Monday that they were not to consider applicants.

16. I also talked to Mr. Kirkpatrick about having George Maloon replace General Morris on the Career Service Board Steering Group and he plans to do this.

17. Ed Saunders and I met with Mr. Dulles last night to prepare for his meeting with Senators Ferguson and McCarran in connection with the Budget Hearing tomorrow at 1330. (This has been canceled and postponed until sometime next week.)

18. Attended Mr. Dulles' luncheon in honor of [REDACTED] who is to replace [REDACTED]

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19. Told [REDACTED] that at a meeting with General Cabell, Mr. Wisner, and others a short while ago it had been agreed that we could transfer a very substantial number of our departmental unvouchered employees to the vouchered side and asked him to undertake this. He agreed, and will, after making his investigation, make a request to us to have this transfer made.

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20. [REDACTED] requested my views as to whether or not [REDACTED] if he civilianized at this point, could take credit for his active duty service (which was instigated at our request and for our convenience) toward ingrade promotions. I told him that I did not want to give a final answer on this and requested that he discuss the matter with Personnel.

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21. [REDACTED] reports that modifications to the [REDACTED] Center are going to cost about \$3100. He requested my verbal permission to proceed with the alterations. I declined to give it and asked him to submit a memorandum stating all of the facts.

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22. Requested [REDACTED] of the Project Administrative Planning Staff to check out the Administrative Plan for Project [REDACTED] and send it up as soon as possible.

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TOP SECRET

Security Information

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Next 1 Page(s) In Document Exempt

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