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DIARY NOTES

9, 10, and 12 November 1954

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DD/A

1. Had lunch with [] at which time we discussed the personnel ceiling and T/O problems. I think that the Management Staff will have something concrete to propose within the next few days.

2. Expressed my dissatisfaction to Matt Baird and Harry Reynolds concerning the way in which a meeting of the Screening Panel for the selection of candidates to the Harvard School of Advanced Business Administration was conducted and requested that Harry call a meeting of the Career Council to consider the candidates screened by the Panel and to seek any policy guidance which the Panel thought it needed. H

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3. I took [] in to see General Cabell at which time he briefed him on the medical support situation in the Far East. General Cabell commented to me later that he was most favorably impressed with [] H

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4. Attended a meeting in Mr. Kirkpatrick's office to discuss the charter of the Mark Clark Study Group.

5. John Warner, Gates Lloyd, and I met with Lyman Kirkpatrick and his Staff to discuss claims against the Agency which may not be supportable legally. Nothing specific came out of the meeting except that [] was asked to draw up a procedural paper which would insure that proper coordination was effected between components of the DD/A area and the Inspector General's Staff as the study of a particular claim progressed. This should minimize the possibility of the Inspector General and the Deputy Director (Administration) finding themselves in disagreement on a particular case, the resolution of which can be decided only by the Director. H

6. Conducted a DD/A Staff Meeting. (See Minutes.)

7. Immediately after the DD/A Staff Meeting I conducted a special meeting to coordinate a proposed Regulation on "Agency Relations with Staff Personnel." Necessary concurrences were obtained and the next step is to present the paper to General Cabell; if he approves it will be ready for publication.

8. I advised the Director that inasmuch as many inquiries from within the Agency indicated that personnel were inclined to believe that articles currently appearing in the Saturday Evening Post had been approved for publication I

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thought some action should be taken to disspell this feeling. He directed Mr. Kirkpatrick to try his hand at drafting a proposed Notice on the subject.

9. Colonel Edwards talked to me about the propriety of placing a notation in the personnel file of any individual who had had three security violations and I approved of this action.

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10. [redacted] Senior Representative [redacted] was in. He was particularly interested in discussing educational benefits and I told him that I thought we would have policy approval to continue "as is" very shortly. He said that this would fail to take care of quite a few people, particularly Communications employees who were generally on a relatively low salary scale. According to his explanation, these people are under [redacted] and if we could permit some allowance for educational benefits comparable to those which legitimate companies [redacted], for example.....it would take care of ninety-five per cent of the cases. I told him that I would try to look into this.

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11. Matt Baird telephoned to ask me to give consideration to making Mr. [redacted] a DD/A representative in the Office of Training. I will have to discuss this with Ed Saunders and others.

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[redacted]

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[redacted]

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W

MEETINGS AND/OR APPOINTMENTS FOR 12 NOVEMBER 1954

DIRECTOR

12:30 p.m. - Luncheon with

2:30 p.m. - IAD Meeting

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DEPUTY DIRECTOR

2:30 p.m. - IAD Meeting

DEPUTY DIRECTOR/DETECTIVE

10:00 a.m. - Planning Board

12:15 p.m. - IAD Briefing and Luncheon

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DD/A DAILY ACTION SUMMARY

12 November 1954

Originating OfficeSubjectActionC/RCS
12 Nov 54Proposed Notice [redacted] Extension of Final
Closing Date of 1955 Community Chest Campaign.Signed by DD/A. 25X1
fwded to C/RCS for
publication. 2ccs-
DD/A subj (Pers5) and
chrono.

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[redacted]

Training Liaison Memoranda: Nomination for US
Naval School, Naval Intelligence and Operations
Support Course 12.Distributed to CGC;
AIC/ C/PAPS; D/Mgmt
Staff. 1 copy of each
to DDA subj (Train 3)Mansure/GSA
4 Nov 54Letter to Mr. Dulles re: revision of forms for
bonds used in connection with Government contracts-
requesting comments prior to 30 Nov 54.RBS fwded 2 copies to
C/LO for preparation
of ltr for signature
of DCI. Should reach
this office by 24 Nov

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ER-6-2499

[redacted]
12 Nov 54Memorandum for Acting General Counsel, subject:
"Status of Career Staff Membership Relative to
Veterans Preference Act," w/att memo for Col.
White re: same subj [redacted]Signed by JAC. O&I w/
att'd to A-CC. 2ccs-
DD/A subj (Train. 3-2
and chrono. 25X1

ER-6-2496

WE/Admin
1 Nov 54Memorandum for Deputy Director (Administration),
subject: "Travel Claim for Dependent Mother of
[redacted] - additional payment of \$29.49
Travel Voucher (O&I) and other background material
attached. ER-6-2469Approved by DD/A 10
Nov 54. Orig and att
to Compt. lcc-COA/1
Plans for info. lcc
w/basic-DDA subj
(Travel) & chrono.

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Asst. Mgmt Officer
DD/I Area
8 Nov 54Memorandum for Chief, Management Staff, subject:
[redacted]Approved by DD/A 10
Nov 54. O&I w/att to
AD/P. lcc-Compt; 2ccs
Asst. DD/I Admin; 2ccs
DDA subj (O&M5) and
chrono.

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ER-6-2442

[redacted]
10 Nov 54Letter to Arthur S. Flemming/ODM, designating
[redacted] as Agency Representative
to serve on the Interagency Committee on National
Censorship Planning. ER-6-2168/ASigned by DD/A. (O&I
to aise); lcc-D/Sec
lcc w/ltr fr Flemming
to DCI and DMO-X-1 to
[redacted] lcc
w/file (CIA/NSRB-Cen-
orship) to ER. 2ccs-
DD/A subj (Nat'l Cens.
and chrono.

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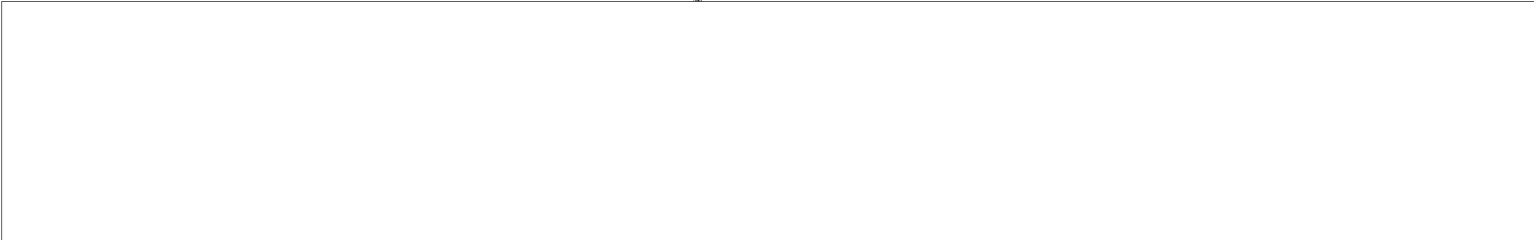
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Originating Office

Subject

Action



[Redacted]
12 Nov 54

Letter to Mr. William Best, Jr. Deputy Director,
Council for International Progress in Management
(USA), Inc, re: recommendation of [Redacted]
ER-6-2556/A

Signed by JAC. Orig to
adse. lcc/with basic
to C/PPD; lcc-AFS; 2cc
DDA subj (Pers 14) and
chron. lcc-JAC.

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Macy/Exec. Director
CSC 27 Oct 54

Departmental Circular No. 771, Reporting require-
ments under Executive Order No. 10550 of Aug 5, 54.
w/attach. A thru E. ER-6-2365

JAC fwded both circula-
rs to the D/Security
for info. 1 copy of
each -DD/A subj and
chron.

Departmental Circular No. 737, Supplement No. 1
subject: Statistical report on the Operation of the
Employee Security Program (Revision of Standard
Form 77). ER-6-2366

C/RCS
5 Nov 54

Drafts on Proposed Notice [Redacted] and Proposed
[Redacted] both entitled Federal
Employees' Group Life Insurance Program
ER-6-2502

JAC ret'd t25X1/RC
w/no comments.
1 copy of each -
LDA subj (Pers 9)

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