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DD/S&T-523-73  
26 February 1973

MEMORANDUM FOR: Director, Office of Special Activities  
 Director, Office of Special Projects  
 Director, Office of Research and Development  
 Director, Office of ELINT  
 Director, Office of Scientific Intelligence  
 Director, Office of Foreign Missile and Space  
 Analysis Center  
 Director, Office of Computer Services  
 Chief, Special Projects Staff  
 Chief, Domestic Field Staff

SUBJECT: Combined Program Hearing and 4th Quarter Review & Forecast

1. The FY 1975 Program draft for your office is due to be submitted not later than 15 March 1973. As in the past, a hearing will be held by Mr. Duckett to discuss your proposals and approve or adjust your requests.

2. Since the timing for these hearings coincides with the period when the 4th Quarter Review and Forecast would normally occur, we are attempting to save time for all concerned by combining the meetings into a single session. We plan to discuss the program first then proceed to the QR&F.

The subject meetings have been scheduled with the Deputy Director as follows:

DD/S&T and O/DD/S&T	21 March 1973	1000-1130 hours
<u>OSA</u>	<u>23 March 1973</u>	<u>1000-1200 hours</u>
SPS	23 March 1973	1530-1600 hours
Domestic Field Staff	23 March 1973	1600-1630 hours
OSI	26 March 1973	1000-1130 hours
OCS	26 March 1973	1530-1700 hours
FMSAC	27 March 1973	1000-1130 hours
OEL	28 March 1973	1000-1200 hours
ORD	29 March 1973	1000-1200 hours
OSP	30 March 1973	1000-1200 hours

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SUBJECT: Combined Program Hearing and 4th Quarter Review and Forecast

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4. All meetings are scheduled to convene in the DD/S&T Conference Room [redacted] in that the Program hearing can be expected to be lengthy, the time remaining for the QR&F may be minimal. Since the forecast will be of the fourth quarter, we are assuming your contract proposals will be few and we trust the time available will be sufficient. If you intend to employ viewgraph transparencies in your briefing, we request xeroxed copies of the information for inclusion with the Memorandum for the Record.

25X1 5. CIS input, where applicable, is due into the Management Support Branch/Comptroller no later than COB 21 March 1973. Any questions on this input should be directed to [redacted] on phone extension [redacted]

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Comptroller  
Directorate of  
Science and Technology

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