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DDIP

*DDO
final rpt
2b+2c-2a
is the
total
reduction
cost.*

MEMORANDUM FOR: Chairman, Agency Task Force
on Reports Reduction

SUBJECT: Interim Progress Report - OMB Circular A-44
Submissions

REFERENCE: Task Force Chairman Memorandum dated
12 November 1970 (PPB 70-2247)

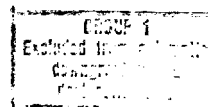
1. The following paragraphs reaffirm and supplement the oral progress report given at the Task Force meeting on 11 March.

2. Plans Directorate expects to reach its assigned goal of \$150,000 in savings. The responses to OMB Circular A-44 surfaced three areas in which the Directorate thought significant economies (and off-setting costs) could be reckoned. Since these will largely determine final results each is singled out for comment.

a. Country base programming is a reality throughout all geographic divisions. Documentation has been compiled in time to become an integral part of their Program Submissions. The projected costs of implementing this management tool, originally factored at a cost of [redacted] is accepted as valid and "expended".

b. At the outset, the greatest area of savings was anticipated to accrue from changes in the project management and approval system. The validity of this view rests upon computations based upon the following statistical table:

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<u>CALENDAR YEAR</u>	<u>FY OF PROJECT APPROVAL</u>	<u>NO. OF PROJECTS PROCESSED</u>	<u>LEVEL OF APPROVAL</u>
1970*	1971	1,242	606 DD/P and higher 634 Division
1971**	1972	813	338 DD/P and higher 475 Division
1972	1973	709	295 DD/P and higher 414 Division

* Real figures

** Real and projected figures

If the cost of project actions is judged to be the sum of inventory items 15, 39 and 40 a dollar value of about [] is obtained. The decrease in Directorate level review and approvals suggests that about one-half of item 15 and an additional [] within items 39 and 40 will be "saved". Divisional savings are reckoned as being about one-third their costs contained in items 39 and 40. Under this formula net savings total [] for the full year.

c. FE Division originally reported that it proposed to reduce component required reporting by about \$80,000. It has informally reported that only marginal progress can be cited at this juncture . . . a savings of approximately [] in reduced Vietnam ROIC reporting.

By subtracting "a" from the sum of "b" and "c" one arrives at a result approximating through slightly in excess of the mark assigned.

3. Organization and management methods continue under close scrutiny by the Directorate. Significant changes in management of Professional Trainees in RID have been promul-

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gated to enhance flexibility in assignments and afford participants greater opportunity for meaningful employment. Also, encouraged by the gains obtained through the revised project system, the DD/P has approved yet a further change designed to eliminate repetitious historical documentation in project outlines.



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