Classification

REPORTS INVENTORY

XXXXXXXXX DDS/OL/SD-9

STAT

PREPARE IN DUPLICATE

1. TITLE OF REPORT (if a fill-in report include Form No.)	2. TYPE OF REPORT		
Airborne Status Report		X	STATISTICAL
			NARRATIVE
			MACHINE-NAME LISTING

3. FUNCTIONAL AREA		PERSONNEL	TRAINING	ADMIN. GENERAL
	X	LOGISTICS	SECURITY	OTHER (specify)
		MEDICAL	FINANCE	

4. NO. OF COPIES PREPARED	5. FREQUENCY (weekly, monthly, quarterly, etc.)	6. DISTRIBUTION (No. of components not number of copies)
	Monthly	

7. FORMAT (memorandum, form computer print-out, etc)	8. ADP PROCESSING		9. DIRECTIVE AUTHORITY REQUIRING REPORT
Form		YES	IF YES GIVE ADP PROCESSING NO.
	X	NO	

10. PREPARING COMPONENT (include lowest level contributing information to report)	11. FEEDER REPORTS (State total number and identify by Title, Form No., or nomenclature. Attach separate sheet if necessary.)
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12. COST FACTORS

A. MANUAL PREPARATION AND REVIEW COSTS

GRADE	HOURLY RATE	X	HOURS PER REPORT	=	COST PER REPORT	X	TIMES PREPARED	=	COST PER YEAR
GS-12	7.73		4		30.92		12		371.04

B. COSTS OF COMPUTER PRODUCED REPORTS

TOTAL COSTS PER YEAR	371.04

13. COMPLETE DETAILED JUSTIFICATION FOR THIS REPORT (in addition to directive or authority cited in item 9). IF KNOWN, INCLUDE DATE REPORT WAS FIRST STARTED AND COMPONENT WHO ESTABLISHED REQUIREMENT.

To verify balances of stocks on hand, so that Supply Division can provide accurate stock positions. This enables OAMS to manage stock procurement more reliably as related to available funds and customer needs.

14. FUTURE GOALS

GOAL PROPOSED BY COMPONENT FOR THIS REPORT		ESTIMATED SAVINGS	
		MAN-HOURS	DOLLARS
X RETAIN AS IS	OTHER (explain)		
CHANGE			
DISCONTINUE			STAT

16. DATE OF INVENTORY	17. NAME AND TITLE OF PERSON FURNISHING INFORMATION	18. EXTENSION
5 Oct 70	- Chief, OAMS/SMB/SD/OL	

FORM 142
9-70

Classification

(22-36-43)

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