John

I found
this with the
MIS requests

Naomi

I. Use of Present MIS
    Active project list
    Component time allocation
    By employee name, list of time charged to projects
    Projects active by component
    Project number index
    Manpower application

II. Special Retrievals

    Requests have been made for listings limited to our component
    and arranged by project number, by activity code, and by project
    number blocks. These were used to total manhours for various
    activities or projects and relate costs. Since some of our
    project numbers have been placed in S49, these runs are no
    longer valid.

III. Deficiencies Noted

    Good Point

    a. Structural - the system was devised for the production cycle.
    For those components providing services, it can be quite com-
    plicated, One person in one day may work 20 projects for 15
    minutes each. The record keepong becomes very involved by the
    end of the week.

    Good Point

    b. Structural - the present use of project numbers is of no value
    inmeasuring services. Several years ago each major component
    had a general project number to be used when requesting services.
    We were able to relate manhours and cost against components.
    At the present, 710030 is used for O/DIR, SS, PS, TSG, etc.
    The information then retrieved on project numbers is of no value
    to us.

    c. Procedural - Requesters do not give us correct or valid pro-
    ject numbers. Much time is lost in verifying numbers.

    d. Procedural - The introduction of S49 prevents us from obtain-
    ing valid machine runs on the activities of our branch. It has
    caused confusion among branches. A weekly listing of S49
    projects is circulated. Since the projects are not easily
    identified, branches have cancelled other branches projects.

IV. MIS Done Away With

    Rejoice! Forms used by employees daily to record project numbers
    and time could be eliminated. Much time would be saved.