

ACQUISITION POLICIES FOR THE JOHN F. KENNEDY LIBRARY

The John F. Kennedy Library will be a Presidential archival depository operated by the National Archives and Records Service of the General Services Administration and collaborating closely with Harvard University and the Harvard University Library system. Presidential archival depositories operate under authority contained in the Federal Property and Administrative Services Act of 1949, as amended (44 USC 397). The fundamental purpose of the Library will be to preserve the papers and other historical materials of John F. Kennedy and his associates and, in due course, to make them available for scholarly use. It will serve as a research center primarily but not exclusively for the study of the history of the 1960's.

The President's materials will include the papers, books, photographs, motion pictures, sound recordings, and mementoes collected and preserved by or for him during his lifetime. A major part of these materials will be the papers accumulated in the White House Office by the President and his immediate staff, supplemented by papers and memorabilia donated to the Library by persons and non-governmental organizations associated with him or his administration; and published and audio-visual materials that contribute to an understanding of the life

and times of the President, particularly during the decade of the 1960's.

Officials charged with the planning and development of the Library therefore should seek to acquire supplementary materials as indicated below:

Papers

1. Papers relating to the life and career of John F. Kennedy, including papers of his family and of his close personal friends and associates; of authors and journalists who have published significantly or extensively on his life and administration; and records of business, philanthropic, social, or other non-governmental organizations in which he has participated actively.

2. Papers relating to national and international affairs during the period of his service in the White House, including any personal papers (as distinguished from official records) that may be accumulated or created by heads of departments and independent agencies, ambassadors, or other civilian or military officials serving importantly in his administration; of members of Congress notably associated with the legislative history of the period; and of private persons outstanding in such fields as business, labor, education, sciences and the arts who, while never officially a part of his administration, worked closely with it.

3. Papers of private persons and organizations associated with Mrs. Kennedy in an advisory capacity in connection with White House programs and activities under her direction.

4. Records of the Democratic National Committee and of related national political organizations actively supporting the Kennedy candidacy and administration.

5. Microfilm or other copies of selected official records of federal departments and agencies that may be useful in documenting the major policies of the Kennedy administration and which should be available in the Library, although the originals ultimately will be preserved in the National Archives.

Published Materials

1. Monographic Works: All books and pamphlets published in the United States or abroad that deal chiefly with President Kennedy, his administration, and its policies and programs; and selected books that deal significantly with the national and international scene during the 1960's, particularly those achieving wide recognition as influential contributions to the political, social, and economic thought of the period.

2. United States Official Publications: All Congressional documents for the period of the administration (and selected documents for the period of his Congressional career) including the Record, Directory, House and Senate reports, documents, hearings, and committee prints; and selected publications of federal departments and agencies dealing with their history, policies, programs and activities during the Kennedy administration. (Purely routine, technical, and other public and instructional materials

will, as a rule, not be acquired.)

3. Publications of Other Governments and of International Organizations: Selected documents issued by State and local Governments of the United States and of foreign Governments dealing chiefly and significantly with domestic and foreign policies of the United States; microtexts of United Nations documents, 1945-70; and microtexts of documents of the Organization of American States and of similar international organizations for the same period.

4. Periodicals and Newspapers: Files of leading American news-magazines, major American and foreign journals of opinion, and of selected professional and scientific journals for the period 1955-70 (to be acquired in bound form where possible); and files of selected domestic and foreign newspapers (the New York Times in printed form, others in microtext) for the period 1955-70.

As a rule collections of press clippings and other ephemera will be acquired only if they are well-arranged, and provide a useful subject approach to the periodical and newspaper literature of the period.

5. General Reference Works: Bibliographies, guides, indexes, and catalogs normally required in any special library; and, in addition, those major publications in the fields of archival, library, and museum administration that will be required by the professional activities of the Library staff.

Other Types of Research Materials

1. Still pictures made by leading press and commercial photographers and collections of privately made photographs which relate to the President, his family, or his administration that significantly supplement the collection of White House photographs.

2. Motion pictures, kinescopes, and sound recordings produced by commercial organizations which relate to the same subjects and significantly supplement the White House collections of such materials.

Museum Materials

Most museum objects will be received in the Library directly from or through the President or members of his family. In supplementing these materials, the Library should accept gift items and collections from private individuals or organizations if (a) they have significant commemorative or historical value as Kennedy memorabilia; (b) they are mementoes of leading personalities associated with the administration; or (c) they have special merit because of their artistic or cultural value per se. As a general rule, museum items or collections will not be purchased.

**AGENCY PARTICIPANTS
IN THE
PRESIDENT KENNEDY LIBRARY PROJECT**

<u>AREA</u>	<u>INDIVIDUALS</u>	
		25X1
DCI	Mr. McCone, Gen. Carter, [redacted] Mr. Elder, Mr. Cline	25X1
EXEC. DIR/COMP	Mr. Kirkpatrick, [redacted] Mr. Phil Edwards	
DDP	Mr. Helms, [redacted]	25X1
GEN. COUNSEL	Mr. Houston, [redacted]	25X1
PUBLIC AFF.	Col. Grogan, Chretien	
DDS	Col. White, [redacted]	25X1
LEG. STAFF		
CENTRAL REF.	Paul Borel	
H.I.C.	W. Pforzheimer	
O/SECURITY	Director	
NIPE	Mr. Parrott	
FDD	[redacted]	
FBIS	Chief	
NIE	Director	25X1
NPIC	Mr. Lundhall	
OTHERS	[redacted]	

OTHER AGENCIES CONTACTS

Nat. Archives Dr. Wayne Grover, Karl Trever, Dr. Rhoads, Herman Kahn
 Dept. of Justice Mr. Robert Kennedy, Mr. Oberdorfer
 State Mr. Dutton
 White House Mr. Schlesinger, Gen. Clifton, Mr. Bundy

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CIA TRANSMITTALS TO NATIONAL ARCHIVES
FOR THE
PRESIDENT KENNEDY LIBRARY

- # 1. 5 Mar. 64 - Five speeches by Mr. Dulles. Recording of President Kennedy award to Mr. Dulles and 10 other items of Foreign Press Commentaries on various topics of 1961-63.
- # 2. 16 Mar. 64 - Text and Explanation of Statutes and Executive Orders related to the Agency.
- # 3. 18 Mar. 64 - Some 120 FBIS items.
- # 4. 23 Mar. 64 - Another 122 FBIS items. (Middle East, Africa, & West Europe.)
- # 5. 25 Mar. 64 - Another 131 FBIS items. (USSR and East Europe.)
- # 6. 31 Mar. 64 - Another 148 FBIS items. (Far East and Latin America)
- # 7. 26 May 64 - FBIS Analysis Reports on Cuba and Assassination
- # 8. 15 Sep. 64 - Thirteen photos of Pres. Kennedy at CIA Building
- # 9. 21 Sep. 64 - Three boxes of FBIS Report (1960-63 on ME, AF, WE, FE, USSR, EE, LA.)
- #10. 1 Oct. 64 - Eighteen 3-ring binders of Cuba Press Clippings
- #11. 12 Oct. 64 - Fourteen photos of Pres. Kennedy swearing in new DCI, Mr. McCone.
- #12. 21 Oct. 64 - Foreign Radio and Press Treatment Report on Warren Commission
- #13. 25 Nov. 64 - Jan. 61 thru Nov. 63 3 binders of Soviet and Chinese reactions to Pres. Kennedy Speeches and Press Confs.
- #14. 16 Feb. 65 - A list of 46 Reports and Documents retained by the Agency for the Pres. Kennedy Library because of the sensitivity of the matters included in them. (The list itself is classified SECRET.)

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**SAMPLING OF THE CORRESPONDENCE
FROM THE
PRESIDENT KENNEDY LIBRARY PROJECT**

- 25X1 1. Spec. Assist. to Pres., Schlesinger to DCI McCone - 20 Sep 62
(Request for liaison officer on proposed Pres. Kennedy Library)
- 25X1 2. Assist. Dir. Paul Borel to Archivist Grover - 5 Nov 62
[redacted] appointed Agency representative)
- 25X1 3. [redacted] Memo for Record - 20 Nov 62
(His meeting at National Archives on Library Plans)
- 25X1 4. [redacted] to Assist. to Director [redacted] - 19 Mar 63
(Info on Director's participation in Library) 25X1
5. General Counsel Houston to Exec. Dir/Compt - 20 Jan 64
(He and Dir. of Sec. meeting with Nat'l Archives and Justice Dept. to explain security of sources and methods and limits to participation)
6. Mr. Houston to Atty Gen. Robt. Kennedy - 22 Jan 64
(Reply to RFK memo of 13 Jan. Agency is progressing.)
7. Mr. Houston to Atty. Gen. Robert Kennedy - 24 Jan 64
(DCI is overseas and will return 1 Feb.)
- 25X1 8. Mr. Houston Memo on Informal Coordinating Group Plans - 28 Jan 64
(Group to Mr. Houston, Parrott, [redacted] Pforzheimer, Edwards & [redacted]) 25X1
9. Mr. Houston on 3 Feb. meeting of Coordinating Group - 10 Feb 64
(Progress and assignments for action.)
10. Mr. Houston to Assist. Sec. of State Dutton - 24 Mar 64
(DCI and Deputy will participate in Oral History Project when they return)
11. Mr. Houston to HIC - 10 Apr 64
(Approval to spend \$500 on foreign book purchases for Library)
12. Mr. Houston to Atty. Gen. Robert Kennedy - 13 Apr 64
(Information about foreign book purchasing project by Agency)

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Transmittals by []

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