

SPECIAL ANNOUNCEMENT

**FEDERAL PAPERWORK MANAGEMENT  
AWARDS BANQUET**

Shoreham Hotel

September 27, 1966

Social Hour: 6:30 P.M.

Dinner: 7:30 P.M.

\$8.25 per person

Toastmaster

**HONORABLE EDWARD P. BOLAND**

Member, Committee on Appropriations  
United States House of Representatives

Award Presentation

**L. W. LYNETT**

International President  
Administrative Management Society

Dinner Address

**ELMER B. STAATS**

Comptroller General  
United States of America

Personnel offices of many agencies have tickets.  
If your personnel office does not, call 13-34154.

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STATINTL

1966

ADMINISTRATIVE MANAGEMENT SOCIETY  
GOVERNMENT PAPERWORK MANAGEMENT AWARDS

NAME

AGENCY

STATINTL

Robert E. Beets  
Miss Frances T. Bourne  
Rufus L. Carpenter

General Services Administration  
Department of State  
Veterans Administration  
Central Intelligence Agency  
Civil Service Commission  
Atomic Energy Commission  
Department of the Navy  
National Aeronautics & Space Administration  
Department of Commerce  
Federal Aviation Agency  
Department of the Army  
Department of Labor  
Treasury Department  
Librarian of Congress  
Defense Intelligence Agency  
Department of Health, Education  
and Welfare  
Post Office Department  
Defense Supply Agency  
Department of the Air Force  
Department of Agriculture  
Government of the District of  
Columbia

Robert J. Drummond  
\*Joseph F. Gorman  
\*Ira F. Waddock  
Mrs. Phyllis T. Jerness  
Horace H. Kramer  
Herbert E. LaCroix  
\*Ollon D. McCool  
William J. McLaughlin  
Bruce McNair  
Mrs. Mildred C. Portner

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John M. Riley

Everett E. Sheats  
William A. Snyder  
\*Frank X. Thornton  
\*Charles E. Wylie  
\*William F. Zimmerman

\*Special Award Winners

THE AMS PAPERWORK MANAGEMENT AWARDS BANQUET

The Administrative Management Society has invited Federal employees to attend the AMS Paperwork Management Awards Banquet honoring 20 Federal employees for their outstanding contributions in the paperwork management profession.

STATINTL

1. AGENCY REPRESENTATIVE: Mr. [REDACTED] Chief of Records Administration Staff. Support Services has been selected as a winner of the 1966 AMS Paperwork Management Awards and will be honored at the AMS Banquet

2. TIME, PLACE, AND COST

- a. Time : Social Hour: 6:30 p. m., 27 September 1966  
Dinner : 7:30 p. m.
- b. Place : Regency Room, Shoreham Hotel, Washington, D. C.
- c. Cost : \$8.25 per person
- d. Dress : Informal

3. SPEAKER : The Honorable Elmer B. Staats, Comptroller General of the United States

4. TICKETS AND RESERVATIONS

- a. The Office of Personnel will handle the sale of tickets and make reservations for the AMS Banquet.
- b. Checks may be made payable to: Administrative Management Society, or [REDACTED]
- c. Table Reservations-- Tables will be arranged for ten persons.

STATINTL

INDIVIDUALS WHO WISH TO ATTEND THE BANQUET SHOULD CALL THE OFFICE OF PERSONNEL, EXT. 6337 ON OR BEFORE 19 SEPTEMBER 1966.