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**DD/S&T 3146-66**

**14 June 1966**

**MEMORANDUM FOR: Director of Research and Development  
Director of ELINT  
Director of Special Projects  
Director of Computer Services  
Director of Special Activities**

1. A Project Officers' Handbook is in preparation which will provide information to the Project Officers on the common procedures and practices which should be used in technical contracting work in DD/S&T. From time to time, a comprehensive review of some of the technical problems on the various projects may be desirable, and a procedure whereby the technical resources of DD/S&T can be applied would be useful. The attached paper describes a procedure which is currently being considered, together with an implementing notice from the DD/S&T.

2. Would you please let me have by 20 June any recommended changes or comments which you feel would improve this procedure?

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[Redacted Signature]

Special Assistant to the DD/S&T

Distribution:

- 1 - D/ORD
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- ✓ 1 - RCS Chrono

1 - [Redacted]

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2 - DD/S&T Registry

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