

**SECRET**

4 August 1966

**NOTE FOR: Mr. Carl Duckett**

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1. About a year ago, [ ] arranged for a course to be given here by [ ] to provide familiarization and orientation on information processing. Arrangements were made so that this course could be repeated this Fall at about half the cost of the original presentation.

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2. [ ] called to ask if this Directorate would like to be represented at a meeting tomorrow afternoon at 1:30 which will consider the desirability of a repeat of the course, and what modifications or changes might be introduced into it to make it more effective. [ ] said that he had already called [ ]

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[ ] said that he would attend.

3. I suggest that at the morning meeting tomorrow, you obtain a consensus from the Office Directors on desirability, etc., and make Doug the official envoy accompanied by [ ] since OTR are the pressuring group on this meeting.

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[ ]

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