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Rec. Mynt 2-2 Corresp, Mynt.

13 May 1966

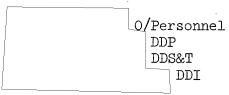
MEMORANDUM FOR RECORD

Correspondence

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1. On & April 1966, AEO/DDS, conducted a meeting in the DDS Conference Room on the subject of White House Correspondence. (See Attached Brochure). The following attended:

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- 2. It was consensus of group that:
 - a. Agency does not have any White House Mail, except in a rare instance.
 - b. Correspondence Handbook is needed.
 - c. Generally our response to mail is prompt.
 - d. O/P needs to review their procedures.
 - e. No further action needed now.

STAT STAT will contact us later if necessary.