

Office Memorandum • UNITED STATES GOVERNMENT

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TO : [redacted]
FROM : [redacted]

DATE: 1/22/62

SUBJECT: Mail and Courier Study - (Mail Distribution and Control System)

Attached are a few more notes and papers which may be of some use to you in your study.

Subjects which I had noted for examination which may be external to the material you have are:

1. Distribution of Agency press releases. (I understand we hand deliver all over town - using several couriers for several hours. CAB delivers its to Treasury Press Room twice a day. See my rough notes on this.)
2. Use of the Inter-Agency "Stop" System. (Are we using this service to the maximum extent possible?)
3. Delivery to the Pentagon. (Understand we make delivery to over 30 different points - or did. Not sure whether we
4. Permanent assignment of cars.
5. "Special" runs - e.g., to [redacted]

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