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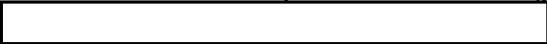


1 February 1966


MEMORANDUM FOR: Chief, Archives and Records Center

SUBJECT : Revised Operating Budget Estimates for FY 1967 and Preliminary Estimates for FY 1968 through FY 1972


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1. The Fiscal Year 1967 Operating Budget (covering period 1 July 1966 to 30 June 1967) and Preliminary Estimates for Fiscal Year 1968  will be due in the near future.


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2. In order to meet the deadline dates, and allow for internal review, components are requested to submit revised estimates for their Fiscal Year 1967 support requirements and preliminary estimated support requirements, based on current workload and future plans, for Fiscal Year 1968 through Fiscal Year 1972 to the Budget and Finance Division/
 not later than 8 February 1966.

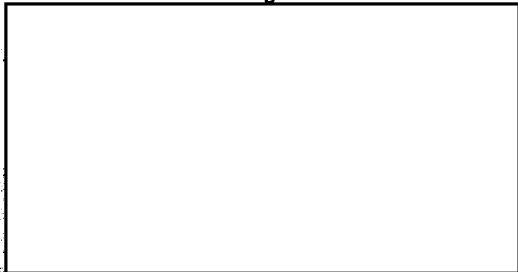
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3. Proposed requests for all types of supplies and equipment should be submitted through the Procurement and Supply Division  for procurement fund estimating.

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4. Proposed requests for alterations, additions, remodeling, etc., of buildings, should be submitted through the Engineering Division  for technical evaluation and fund estimating.

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CONFIDENTIAL

GROUP 1
Excluded from automatic
downgrading and
declassification

Records ctr - 5

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CENTRAL INTELLIGENCE AGENCY
OFFICIAL ROUTING SLIP

TO	NAME AND ADDRESS	DATE	INITIALS

5 *File - (Records Center, A-11) - 5*

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<input type="checkbox"/>	ACTION	<input type="checkbox"/>	DIRECT REPLY	<input type="checkbox"/>	PREPARE REPLY
<input type="checkbox"/>	APPROVAL	<input type="checkbox"/>	DISPATCH	<input type="checkbox"/>	RECOMMENDATION
<input type="checkbox"/>	COMMENT	<input type="checkbox"/>	FILE	<input type="checkbox"/>	RETURN
<input type="checkbox"/>	CONCURRENCE	<input type="checkbox"/>	INFORMATION	<input type="checkbox"/>	SIGNATURE

Re: - Do we need to be concerned about any of the materials now in the Federal Records Center that could possibly fit in to category discussed here?

- See attached - I am sure we are covered. No action necessary. *A/27*

FOLD HERE TO RETURN TO SENDER

FROM: NAME, ADDRESS AND PHONE NO.	DATE
<input type="checkbox"/>	<i>9/21/65</i>
<input checked="" type="checkbox"/> UNCLASSIFIED	CONFIDENTIAL
	SECRET

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