

C-O-N-F-I-D-E-N-T-I-A-L

This Notice Expires 16 September 1955



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NOTICE




SERVICES
1955

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PRINTING AND REPRODUCTION

COORDINATION OF GRAPHIC ARTS RESEARCH

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1. Regulation  requires the Director of Logistics to coordinate all Agency-financed research in the graphic arts field. This notice provides definitions and sets forth the procedure to be followed by all Agency components in complying with this regulation.
2. "Agency-financed research" shall mean all investigation and research into any and all graphic arts equipment and methods.
3. "Graphic arts" shall mean all processes connected with printing, reproduction, photography, and any other method of communicating through graphic means (except microfilm).
4. No contact shall be made with any manufacturer, agent, salesman, or other such individual regarding existing or proposed graphic arts equipment prior to discussing the matter with the Director of Logistics or his designee. After consideration the Office of Logistics will either make initial contact, arrange for such contact by the Contact Office, Office of Operations, or direct the interested office to make the contact. The Office of Logistics will coordinate with other interested Agency components (except where this is not advisable for security reasons) so that interested persons will have first hand information on the matter.
5. When it is desired to visit plants or factories only to inspect new developments in the graphic arts field, coordination can be effected by telephone to the Office of Logistics; however, in cases where research and development is or may be involved, the Office of Logistics should be notified by memorandum, giving full particulars. Notification of approval to proceed and the method to be followed will also be by memorandum.
6. Agency components wishing to be notified of graphic arts investigative or research undertakings should notify the Office of Logistics in writing. Notification will be given if not prohibited for security reasons.

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TO: REGULATIONS CONTROL STAFF,

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CONCURRENCE SHEET

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Draft dated 23 March 1955 (Job #985-REB)

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COMMENT

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