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DDS&T 5484-65

23 November 1965

MEMORANDUM FOR: See Distribution

SUBJECT : DD/S&T Intelligence Collection Requirements
Study Group QuestionnaireREFERENCE : DD/S&T 4616-65 dated 18 November 1965;
Subject: Establishment of DD/S&T Intelligence
Collection Requirements Study Group

1. It is requested that the information described in Enclosure A be submitted by close of business 30 November for use by the DD/S&T Intelligence Collection Requirements Study Group. From our initial meeting it is apparent that differences in definition of requirements exist. The objective of this survey is to obtain representative information from which an appreciation of the over-all DD/S&T situation can be derived.

2. The tentative schedule for the group is:

Query offices	- 23 November
Reply from offices	- COB 30 November
Consolidate and review	- COB 7 December
Informal oral presentation	- COB 10 December
Report, complete with offices' concurrence or comment	- COB 15 December.

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Chairman
DD/S&T Intelligence Collection
Requirements Study Group

Enclosures

GROUP 1
Excluded from automatic
downgrading and
declassification

DD/S&T
FILE

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Distribution:

- Director of Computer Services
- Director of ELINT
- Director of Research and Development
- Director of Scientific Intelligence
- Director of Special Activities
- Director of Special Projects
- Director of Foreign Missile and Space Analysis Center

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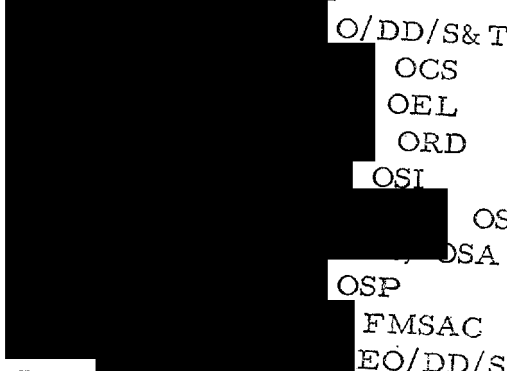
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Dr. Albert D. Wheelon, DD/S&T

✓ DD/S&T Registry (2)

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1. Describe briefly the procedures of your Office in generating requirements, including the relationship of the analyst to the requirements. Tell how the proposed requirement is validated as being necessary for fulfillment of the Office responsibilities.
2. Identify the individual or unit of your Office which has total responsibility for collection requirements if such responsibility has been assigned.
3. How many requirements were generated by your Office during the period 1 November 1964 through 31 October 1965? How many of these requirements were served directly on CGS/DDI, DDP, or on other units of the Intelligence Community? Please identify the other units involved.
4. Of the requirements which were not served directly on CGS, what was the percentage of the total for which CGS was furnished a copy of the requirement?
5. Indicate briefly by the unit on which requirements were served, the responsiveness of this unit both in terms of keeping you informed of the status of the requirement and the quality/quantity of the product.
6. Describe occasions when offices of DD/S&T collaborate and/or cooperate on the generation of requirements.
7. What is the general reaction to the service performed for you by CGS? This should include an estimate of successful accomplishment of requirements as well as keeping informed of the status of activity on your requirements.
8. Describe briefly any informal procedures which your office may be employing to either supplement or circumvent present formal procedures.
9. List current outstanding requirements in the format attached. If the number of requirements outstanding is very large, the Study Group member from your Office will examine the total list and select a representative sample for consideration by the Study Group.

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(a) Brief Description of Requirement	(b) Date Originated	(c) Originator and Organization	(d) Validated?	(e) Unit Responsible for Responding	(f) Response Due Date	(g) Remarks
1. 2. 3. 4.						