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16 MAR 1966

DD/S&T 879-66

**MEMORANDUM FOR:** Director of Computer Services  
Director of Elint  
Director of Research and Development  
Director of Scientific Intelligence  
Director of Special Activities  
Director of Special Projects  
Director, Foreign Missile and Space  
Analysis Center

**SUBJECT:** Meetings with Bureau of the Budget  
Representatives

1. At a recent senior staff meeting, the Director issued the following instructions:

"Word is to be circulated at various levels of the Agency that working sessions and briefings given by Agency officers to BOB representatives are to take place only after appointments have been made by the BOB officers through the Agency's Office of Planning, Programming, and Budgeting. A PPB representative is to sit in on all such sessions. Sessions of this kind are to take place in the PPB Center rather than in individual Agency offices."

2. It is the desire of the DD/S&T that a member of the DD/S&T Plans and Programs Staff attend any working sessions or briefings given by DD/S&T officers to BOB or PPB representatives. Any arrangements of this nature should be checked with Mr. [redacted] to assure that proper coordination of the exercise has taken place.

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(Signed) [redacted] 25X1A

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**Executive Officer**  
**Directorate of**  
**Science and Technology**

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