

ADM-10.5

DD/S&T 5020/66

12 October 1966

MEMORANDUM FOR: Executive Officer/DDS&T

SUBJECT : Security Management  
Directorate for Science and Technology

GOALS AND PLANS FOR 1967

I. General

In pursuit of its broad mission, the Security Management Staff in 1967 will comprehensively oversee security policy, security procedures, and security practices operative in the Directorate. Special emphasis will be on learning what the DD/S&T security problems are and assuring that communication channels are built to provide a constant flow to the staff of feed-back security information from the Directorate Offices. As a first step in this direction, a two-month study will be effected in an effort to surface the security problems which may now exist in DD/S&T and may not yet have registered on the Directorate's management. Particular emphasis will be on the four Offices (OEL, ORD, OCS, and FMSAC) which have not had the benefit of resident security officer coverage.

II. Security Policy

Security Management Staff will work in the area of security policy, particularly toward these objectives:

A. Promote greater uniformity in the personnel and physical security standards of the three compartmented

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systems - SI, [REDACTED], and TKH - in which DD/S&T is heavily involved. In addition, seek areas, i.e., use of couriers, where these systems might be safely consolidated.

B. Simplify the currently complex machinery which adjudicates "need-to-know" in the myriad of clearances and approvals used by the Directorate.

C. Develop a comprehensive but reasonably standardized security approach to the handling of R and D efforts by the Directorate in order to:

1. Reduce the number of "Special Access" or "Bigot List" programs to an appropriate minimum.

2. Reduce the variance in security techniques that currently exists from one R and D project to another or one technical officer to another.

D. Work with the Office of Security toward reforms in the clearance program as it applies to contractor personnel and consulting personnel in order to:

1. Reduce the number of clearance options(ad hoc, pre-contract, etc.) possible to use on contractor or consultant personnel.

2. Provide clear guidelines on when each clearance option is to be exercised.

### **III . Security Education**

Security Management Staff will develop a Security Education Program for the Directorate with these objectives in mind:

A. More meaningful and standardized security briefings for DD/S&T recipients of compartmented clearances or special access approvals.

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B. Enlightenment on basic security systems for staff employees entering on duty with the Directorate. Considerable thought will be given to forming a centralized briefing service at the SMS level.

C. Knowledge by all Directorate personnel as to where and when to go for security guidance or counseling.

D. Greater attention to security debriefings with the goal of making the Directorate a model of "need-to-know" discipline in a large organization. This will require close watch over personnel transfers, organizational changes, etc.

**IV. Industrial Security**

Security Management Staff will work in this area to:

A. Prevent unnecessary security programming on industrial efforts that can operate on an overt and/or unclassified basis.

B. Effect a proper division of labor between Directorate security officers and those of the Office of Logistics Security Staff and the Office of Security's Industrial Security Support Division. In general, the philosophy promoted will be to keep the personnel and operational security matters under Directorate jurisdiction while seeking outside help on the physical security problems.

C. Seek close coordination between DD/S&T Offices as they interact with the same industrial concerns to economize on labor and travel costs where possible.

D. Build a standardized security approach to the various problems involved in the travel overseas by contractor personnel.

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**E. Seek a wider and more uniform application of currently accepted audio countermeasures techniques in DD/S&T industrial concerns.**

**F. Promote a realistic and uniform use of currently approved physical security equipments in DD/S&T industrial concerns.**

**V. Cover Programming**

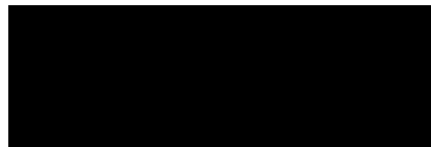
Security Management Staff will work within the Directorate toward uniform cover policies and procedures and standardization as to who gets what cover and why. Cover programming, where unnecessary, will be eliminated.

**VI. Security Personnel Utilization**

Security Management Staff will strive for the best possible utilization of the Directorate's security personnel. The security needs of each Office will be weighed and efforts made to prescribe coverage accordingly. The pending movement of [REDACTED] to ORD is the first move in this direction.

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