

CONFIDENTIAL

9 March 1961

MEMORANDUM FOR : Director of Logistics
Attention : Chief, Procurement Division
Through : Chief, Physical Security Division, O/S
SUBJECT : Typewriter Procurement

1. We request that all electric typewriters procured in the future for use by the DD/P, at headquarters and in the field, have the following two features:

- a. Pica type.
- b. Paper carbon ribbon feed.

2. The desirability of these two features has been established by tests conducted by the Technical Services Division on equipment and material used in connection with our Central Retrieval System to determine typewriter requirements for producing the best photographic results.

3. Justification for Pica Type:

The TSD tests show that Pica type is satisfactory. Although there are types superior to Pica for our purposes, these are not in common use and their adoption as our standard would probably present cover and field procurement problems.

4. Justification for Carbon Ribbons:

a. Carbon ribbons provide consistently good quality print for photographic purposes.

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b. Under controlled conditions, cloth ribbons can give as good results as carbon ribbons. In actual use, we cannot assure these controlled conditions and therefore will obtain better results with the carbon ribbon, e.g.,

(1) The typist's failure to change a worn ribbon is no longer a factor; and

(2) Type faces do not require cleaning as frequently.

c. Use of carbon ribbons will lessen the security hazard (and the inconvenience) of failing to remove and store once-used typewriter ribbons for overnight security. Reference:

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Assistant Executive Officer
DD/P

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MOSS 6890-EE-18-63 (1) Electric, 13" sawage,
elite type, carbon &
fabrication. 9/10/62

EE 6890-EE-18-63 (1) Typewriter, NP, electric
60 cpy 110 volt, 13" sawage
JEM, 9/18

25X1A

CS Req. No Number SSA
DODS - Typewriter, electric, IBM, Release
B50 will requisition this.
* You Len. Cabell.

CA. 6805-6806-63 11/23/62
2 IBM Electric Elite
13" carriage, standard keyboard

~~CA~~ ~~6805-606-63~~ 7
~~IBM Electric Typewriter~~

~~CHSER~~ 2 IBM Electric Typewriter 8/13/62
13" carriage, # 411 Model C,
6890-001-63

EE 6890 - 14 - 63 8/27/62
IBM - 14" carriage,

25X1

FL 6890 - EE - 15 - 63 1/4/62

ILLEGIB

EE 6890 - EE - 16 - 63 9/7/62
(1) NP, electric IBM, 110 volt, 60 cycle,
gray, pitch 21
15" carriage

25X1

<u>CS</u>	<u>REQ</u>	<u>VOY. H.F. 12</u>	<u>DATE</u>
Comm	6890-005-10-62	62-14193	11/21/61

NOTE: agreed review w/ [redacted] to provide 7 type styles IBM look and paper carbon ribbon feed in lieu of Artisan 11 10-type

25X1

~~PG~~ ~~2120-1020-1000~~

PG 6890-577-62 5/23/62

2 IBM Executive, 13" carriage

* approval was necessary because of the executive model.

25X1

TFW 6890-TFW-4-62 5/24/62

Justification by Typewriter, Executive model, 13"

25X1

TFW 6890 74W-8-62 (No copy retained)
Item 2 approved - IBM standard typewriter, nonportable, electric, 11 x 13

Register

@S

Reg

Voucher

SSA
Release

EE

6805-EE-12-62

10/10/61

25X1

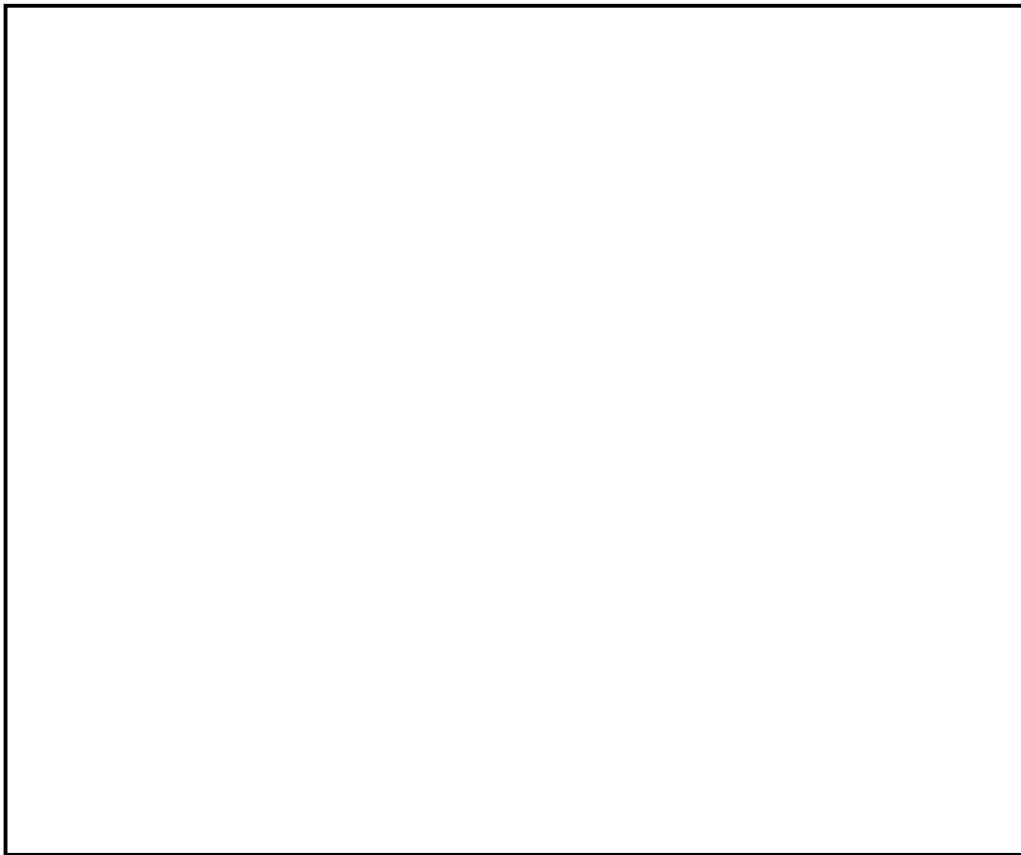
A IBM:
Type style 21

IO

6890-IO-316-62

10/23/61

ILLEGIB



WH

11/7

WE

3004-3238-62

11/8

Reg. called for elec. typewriter (make not stated) etc. (NE/LOG) advised

informally Underwood desired

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REGISTER

<u>CS</u>	<u>REQ</u>	<u>VOUCHER</u>	<u>SSA</u> <u>Release</u>
EE	994 B-EE-1-62	62-11004	8-1-61

25X1 Remarks: Requisition calls for Elec. Model IBM Modem Type. Typewriter for EE front office. [] requested that requisition be returned to him with info on routing sheet re [] limitations on type styles.

25X1 Remarks: EE returned requisition revised to 8-3 request procurement of new Model typewriter equipped with [] type style which is acceptable to [] office)

25X1 WH - The requisitions (994 B-WH-43-61 and 1-62) called for IBM Code 21 & Remington Star Code 516-10 type styles. However, [] advised of a long delay on obtaining such styles and that machines urgently needed for work which does not ordinarily enter in the Central Retrieval System. Electric typewriters with Elite type style immediately available from Agency stock. Authorized [] to change reqs. to Elite under these conditions.

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25X1

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Register

CS
EE

Reg. No.
994-B-EE-29-61
994 B-EE-31-61

Voucher No
61-22154
61-22442

Released by
SSA
5/16
5/16

Remarks: Change of type style to Code 21,
and paper carbon ribbon acceptable
to

25X1

F1/D

2304-F1/BF-170-61

61-22775

5/16

Remarks: Type style Code 21 originally
selected by F1/D is satisfactory

FE

999-BFE-416-61

61-22802

5/16

Remarks: Type style Code 21 acceptable
to FE per

25X1

O/S

916-441-61

61-23015

5/22

Remarks: The criteria established by
re DDP typewriter is not applicable to
DDS components

25X1

EE

994B-EE/35-61

61-22807

5/22

Remarks:

Register

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Requisitions for Electric Typewriters

<u>Requisitioning Office</u>	<u>Requisition No</u>	<u>Voucher No</u>	<u>Released by SSA</u>
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Cover

994B-CCS-2061

61-22538

5/16

Remarks: [redacted] reported that the type style - Elite Code 02 - was required by reason of non-official type correspondence. Exception acceptable to

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25X1

[redacted]

NE

994B-NE-3554-61

61-22488

5/16

Remarks: Change to type style Code 21 and paper carbon ribbon acceptable to Mr Kirkpatrick

RI

994-B-RIJ-0239-61

61-22248

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994-B-RIJ-0238-61

61-22247

5/16

Remarks: Change of type style to Code 21, and paper carbon ribbon acceptable to [redacted]

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TRANSMITTAL SLIP		DATE	23 Jun 61
TO: <input type="text"/>			
ROOM NO.		<input type="text"/>	
2127		I	
REMARKS:			
I'm returning your catalogues. The type faces we think most suitable for good photographic reproduction are:			
<input type="text"/>			
both marked with paperclips in the catalog.			
FROM: <input type="text"/>			
ROOM NO.	BUILDING	EXTENSION	
2119	Curie	3178	
FORM NO. 241 1 FEB 55		REPLACES FORM 36-8 WHICH MAY BE USED.	GPO : 1957-O-439445 (47)