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MEMORANDUM FOR: DD/P Staff and Division Chiefs

SUBJECT: Representational Travel of a Dependent

1. Recently the Foreign Service Act of 1946 was amended to authorize the travel of a dependent; "accompanying him an officer or employee of the Service for representational purposes on authorized travel within the country of his assignment or, at the discretion of the Secretary Secretary of State , outside the country of his assignment, but in no case to exceed one member of his family."

2. Foreign Affairs Manual Circular No. 221, dated 30 June 1964, subject "Travel of Dependents for Representational Purposes" included the following instructions regarding such travel:

A - Representational travel within the country of assignment:

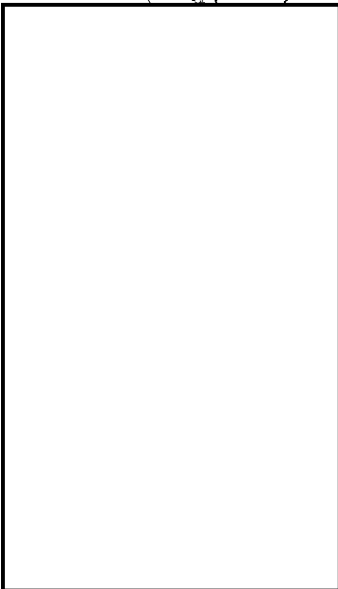
(1) May be authorized by the:

- (a) Chief of Mission or principal officer for Department of State personnel.
- (b) Director of AID Mission for USAID personnel.
- (c) Country Public Affairs Officer for USIA personnel.

2) May be authorized when:

- (a) Representation by the officer alone could not be accomplished effectively.
- (b) Protocol or local customs would be served.
- (c) It is determined to be necessary in connection with VIP visits or important meetings at which wives of foreign dignitaries are present.

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**B - Representational travel outside the country of assignment:**

- (1) Will generally be restricted to dependents of:
  - (a) Chiefs of Mission or Principal Officers for Department of State.
  - (b) The Director of the AID Mission or AID representative for USAID.
  - (c) The country Public Affairs Officer for USIA.
- (2) May, in exceptional circumstances, be authorized for a dependent of a subordinate officer.
- (3) Must be authorized by:
  - (a) Assistant Secretaries of Regional Bureaus for Department of State personnel.
  - (b) Regional Assistant Administrators for USAID personnel, and
  - (c) Assistant Area Directors for USIA personnel.
- (4) Will be authorized only when a clear need for dual representation exists. Typical of the circumstances warranting such travel are:
  - (a) When an Ambassador or USAID Director accompanies a foreign dignitary to the U.S. on a state visit or as a Presidential guest and the dignitary is accompanied by his wife or other female member of the household.
  - (b) When a State, USIA or AID officer attends an international conference or meeting sponsored by a group or organization of nations, such as the United Nations, and the wives of participants have also been invited to attend.

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(c) When the President sends U.S. delegations abroad or congressional or other high local delegations proceed abroad, accompanied by their wives.

3. Since it is recognized that the Agency will have very few instances when the travel of a dependent for representational purposes would be justified, we are not including a provision in Agency regulations to cover such travel. However, since the Agency does sponsor visits to the U.S. of foreign dignitaries and since in some instances the dignitary is accompanied by a female member of his family, you should know that this authority exists and in appropriate cases, recommend that it be used.

4. All recommendations for authorization of a dependent to travel for representational purposes will be forwarded to my office for approval.

Richard Helms  
Deputy Director  
for Plans

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