

18 January 1955

MEMORANDUM FOR: Chairman, NSCID-16, Advisory Committee on
Foreign Language Publications

FROM: Chairman, Reference Subcommittee

SUBJECT: Second Annual Progress Report

I. Reference Subcommittee Meetings.

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The Reference Subcommittee held 9 meetings in 1954. Three agencies, [REDACTED] AEC, and USIA, were added to the membership during the year. The entire Committee toured AEC headquarters library facilities at one of the meetings.

II. Projects Completed.

a. Cyrillic Union Subject Catalog

Subcommittee approved that the Cyrillic Union Subject Catalog in the CIA Library be considered the central record of monographs of Soviet literature available to IAC Agencies, State, G-2, and A-2 (thru Library of Congress) are regularly contributing. Comment: ONI is to begin in 1955.

b. Exchanges of Microfilm

State agreed to and is providing CIA with microfilm copies of selected enclosures. G-2 is sending to CIA for indexing and microfilming 50-60 attache reports with single-copy enclosures per week.

c. Government-Sponsored External Research

The Subcommittee heard Mr. Howard Penniman, Chief, External Research Staff, State, describe operations of his program. It was suggested to Mr. Penniman that the ERS annual report appear in two parts in the future, - one devoted to research in progress, the other to research completed. The suggestion has been adopted as follows: the ERS annual report will cover only research completed, the quarterly cumulative report covers research in progress.

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d. Captured Document Collections

At the request of the Chairman, NSCID-16 Advisory Committee on Foreign Language Publications, the members of this Subcommittee were requested to report on the location, control, and condition of captured document collections under the purview of the respective agencies. Reports on this subject were received from the members concerned.

III. Objectives for 1955.

The Subcommittee will continue to examine the bibliographic services of the member Agencies, particularly from the point of view of foreign language publication usage. As in 1954, emphasis will be placed on the production and use of research aids, on the coordination of reference and loan services and upon cooperative indexing measures which will improve the recoverability of intelligence source materials.

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