

S-E-C-R-E-T

INSTRUCTIONS FOR
RESEARCH AND DEVELOPMENT PROJECT DESCRIPTION

1. Describe the project in one sentence using vocabulary which is generally understood or which can be explained to a non-technically trained person engaged in budget and fiscal work, serving on a Congressional committee, or providing representation before such groups. Do not avoid new or uncommon technical terms if they are needed to correctly describe the project. Include classification of this sentence. 25X1A
- 25X1A 2. List short titles, code names, or other descriptions such as [REDACTED] 25X1A
[REDACTED] etc. Include classification of each code name.
3. Use one of the following:
 - Advanced Research--Physical Sciences
 - Advanced Research--Life Sciences
 - Agent Use-Offensive/Defensive
 - Commo Security or Deception
 - Improvement General Commo
 - Analysis/Exploitation of Photography
 - Collection/Analysis COMINT, ELINT, RADINT
4. A sub-category of space #3. To further categorize the area of research-- use descriptions such as:
 - Audio Surveillance
 - Visual Surveillance
 - Missile Detection
 - Secret Writing
 - Photo Rectification
 - Satellite Systems
 - Miniature Power Source
 - Etc.
5. Use one of the following:
 - (a) Basic Research or
 - (b) Fundamental Research, or

Effort directed toward the increase of knowledge in science, the primary aim of the investigator being a fuller knowledge or understanding of the subject under study--usually characterized by using "level of effort" as the principal program control.

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- (c) Applied Research or
(d) Engineering Research, or
(e) Advanced Development or
(f) Engineering Development or
(g) Prototype Design/Assembly, and
(h) And
 (1) Physical sciences or
 (2) Life sciences.
6. Directorate and Office
7. Directorate, Office, or other activity
8. Office, Division, individual
9. Company, Institute, University, principal consultant, or Project engineers.
10. Years and dollars x 1000
11. Month and year
12. New, continuation, expanded scope, follow-on, level of effort, etc.
13. Studies, reports, prototype, service models, etc.
14. Within Agency or in DOD, NASA, NIH, NSA, AEC, etc.
15. Within Agency or DIA, NSA, AEC, etc.

The application of knowledge, material and/or techniques directed toward a solution to an existent or anticipated requirement--usual characteristic is that the design of end items is directed towards hardware for test or experimentation as opposed to service use.

Project directed towards the development, test, or evaluation of items of equipment and/or systems for field use or operational evaluation.

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16. State briefly the intelligence requirement against which the work is directed. Be particularly explicit in relating the project to a specifically assigned mission or function of CIA. Next, describe in scientific and engineering terminology the research being performed. This description should permit professionally qualified scientists or engineers to gain an insight into the starting and end points of investigations under this project and how the work couples into other research being performed in the field. A free use of technical vocabulary is permissible and encouraged. If an unusually high degree of sensitivity or classification is required, this description should be provided on a separate card and reference to this card made on the basic form.

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RESEARCH AND DEVELOPMENT PROJECT DESCRIPTION

Date _____

1. Project:		
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2. Short Title/Code Name:	3. Category for B/F Use:	
()	()	
4. Sub-category for B/F Use:	5. Type of work to be done:	
()		
6. Responsible Component:	8. Directing Components/Persons:	
7. Requirement By:		
9. Contractor and Principals:	10. Funds:	11. Contract Date & Duration
	FY _____ \$ _____	
	FY _____ \$ _____	
12. Type Contract:	13. End Item or Services from this Contract:	
14. Supporting or Related Contracts (Agency & other)	15. Participation or Coordination:	
16. Short description of intelligence requirement and detailed technical description of project:		

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