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Approved For Release 2000/09/07 : CIA-RDP67B00558R000100110008-0

RESEARCH AND DEVELOPMENT PROJECT DESCRIPTION

Date _____

1. Project Title ()		2. Short Title/Code Name ()		
3. Contractor Name		4. Location of Contractor		
5. Class of Contractor		6. Class of Contract		
7. Requisition Number		8. Contract Number	9. Task Order	
10. Funds FY _____ \$ _____ FY _____ \$ _____ FY _____ \$ _____		11. Contract Date	12. Compl. Date	13. Type of Contract
14. Responsible Component	15. Requirement By		16. Directing Components/Persons	
17. Type of Work to be Done				
18. Categories of Effort		Sub-categories		
_____ Major Category		(1) _____ (2) _____ (3) _____ (4) _____		
19. End Item or Services from this Contract				
20. Supporting or Related Contracts (Agency & Other)		21. Participation or Coordination		
22. Short Description of Intelligence Requirement and Detailed Technical Description of Project				

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GROUP 1
Excluded from automatic
downgrading and
declassification

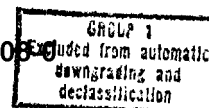
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INSTRUCTIONS FOR RESEARCH AND DEVELOPMENT (AND OTHER) PROJECT DESCRIPTION

1. Describe the project in one sentence using vocabulary which is generally understood or which can be explained to a non-technically trained person engaged in budget and fiscal work, serving on a Congressional Committee, or providing representation before such groups. Do not avoid new or uncommon technical terms if they are needed to correctly describe the project. Include classification of this sentence.
2. List short titles, code names, or other descriptions such as [REDACTED] etc. Include classification of each code name.
3. Name of the contractor. 25X1A
4. City and state in which contractor is located.
5. Manufacturer, university, individual, etc.
6. Cost plus fixed fee, non-profit, etc.
7. Requisition number assigned by Office of Logistics (if applicable).
8. Contract number (if applicable).
9. Task order number (if applicable).
10. Years and dollars X 1000.
11. Month and year.
12. Month and year.
13. New, continuation, expanded scope, follow-on, level of effort, etc.
14. Directorate and Office.
15. Directorate, Office, or other activity.
16. Office , Division, individual.

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17. Use a combination of the following terms:

(a) BASIC RESEARCH

(Effort directed toward the increase of knowledge in science, the primary aim of the investigator being a fuller knowledge or understanding of the subject under study--usually characterized by using a "level of effort" as the principal program control. Same as Fundamental Research.)

or

(b) APPLIED RESEARCH

(The application of knowledge, material and/or techniques directed toward a solution to an existent or anticipated requirement--usual characteristic is that the design of end items is directed towards hardware for test or experimentation as opposed to service use. Same as Engineering Research.)

or

(c) ENGINEERING DEVELOPMENT

(Project directed towards the development, test, or evaluation of items of equipment and/or systems for field use or operational evaluation. Same as Advanced Development or Prototype Design/Assembly.)

or

(d) EXTERNAL ANALYSIS

(Project directed towards the compilation and analysis of data and the production of finished information or intelligence reports.)

or

(e) SERVICE

(Provision by the contractor of personnel or other services.)

or

(f) EQUIPMENT

(Contracts for the procurement of existing or previously developed equipment.)

in conjunction with

PHYSICAL SCIENCES or LIFE SCIENCES

18. To categorize the area of research or other effort covered by the contract, list the major category and up to four sub-categories, in order by level of importance. The categories used should be drawn from the previously distributed lists of standardized categories, or, when those lists are not sufficient, identified the first time used as "new" and manually entered on the standardized lists at that time.

19. Studies, reports, prototype, service models, etc.

20. Within Agency or in DOD, NASA, NIH, NSA, AEC, etc.

21. Within Agency or DIA, NSA, AEC, etc.

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22. State briefly the intelligence requirement against which the work is directed. Be particularly explicit in relating the project to a specifically assigned mission or function of CIA. Next, describe in scientific and engineering terminology the work being performed. This description should permit professionally qualified scientists or engineers to gain an insight into the starting and end points of investigations under this project and how the work couples into other effort being expended in this field. A free use of technical vocabulary is permissible and encouraged. If an unusually high degree of sensitivity or classification is required, this description should be provided on a separate card and reference to this card made on the basic form.

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~~TOP SECRET CLASSIFICATION TOP AND BOTTOM~~

UNCLASSIFIED	CONFIDENTIAL	SECRET
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CENTRAL INTELLIGENCE AGENCY

OFFICIAL ROUTING SLIP

25X1A

TO	NAME AND ADDRESS	DATE	INITIALS
1	[REDACTED]		
2	Dr. Wheelon		
3			
4			
5			
6			

ACTION	DIRECT REPLY	PREPARE REPLY
APPROVAL	DISPATCH	RECOMMENDATION
COMMENT	FILE	RETURN
CONCURRENCE	INFORMATION	SIGNATURE

Remarks:

FYI

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