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6 May 1963

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MEMORANDUM FOR: Mr.

SUBJECT : Status of DARE Equipment and Procedures
Related Thereto

REFERENCE : Your memorandum dated 30 April 1963;
same subject

1. As requested the following is an informal check list of problems relating to NODEX and their possible solution:

a. Difficulty in maintaining hand file of source cards:

1. Use of IBM size cards so they may be filed by machine.
2. Assignment of meaningful control numbers to all information reports.
3. Exclusion of publications from the Intelifax system.

b. Maintaining hand copy file of information reports

1. No need to hand file if maintained in "DARE" serial number order.
2. No need to file single page documents at all if satisfactory reproduction is possible from DARE card.

c. Difficulty in "browsing" thru source file

1. If IBM size cards, the Reader-Selector developed by Machine Division can be used.
2. It would be necessary to have two files if we switch to another card size.

d. Difficulty in reading DARE cards for reference purposes

1. Time saving in machine filing off-sets inconvenience of magnifying glass or viewer for reference purpose.

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c. Four Copy

1. Retype bibliographic information on first page of document for preparation of DARE source card.
2. File original even if single page.

2. As further requested, the determination of how DARE cards could be used in the Intellofax System should be by a comparison of several intellofax runs. I suggest that intellofax cards with the present bibliographic information be compared with a like set of intellofax cards with DARE images. The test should include:

- a. Review and selection by the INS.
- b. Print out for analyst and an evaluation by him.
- c. Review of dissemination controls, determination of time factors and service difficulties.

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Chief, Document Division

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