

See 100

STANDARD FORM NO. 64

Office Memorandum • UNITED STATES GOVERNMENT

TO : Division and Staff Chiefs

DATE: 3 May 1963

FROM : Assistant Chief, Administrative Staff, OCR

SUBJECT: Inventory of Vaults, Secure Areas, Safes

An inventory of the number of Vaults, Secure Areas, and Safes (including desk safes) is being conducted by the Office of Security.

Please note this information in the space provided below and return to me by 7 May 1963.



25X1A9a

SAFES 75 \* (See attached).

SECURE AREAS 1

VAULTS 1

Included in this figure are: 11 Desk Safes

50 Safes located in TS Vault used as file  
cabinets.

2 Safes in IPI used as card files.

2 Kardex Files