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2 October 1963

MEMORANDUM FOR: Chief, Program and Publications Branch/  
Staff/OSI

SUBJECT : Addition to Standard Distribution List for  
OSI Publications

REFERENCE : (A) Your memorandum dated 16 Sept 1963;  
Subject: Additions to Standard Distribution  
List for Scientific Intelligence Digest

(B) Your memorandum dated 16 Sept 1963;  
Subject: Additions to Standard Distribution  
List for Scientific Intelligence Reports;  
Provisional Reports; Memoranda;  
and Research Aids

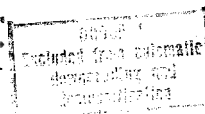
1. We are not permitted by CIA policy to distribute automatically to private individual contractors copies of the Scientific Intelligence Digest and the other OSI publications as requested in References (A) and (B).

2. The reason for this is that contracts are for specific purposes within specified limits and OCR has no way of monitoring or determining which of the classified material involved is pertinent to the OSI contracts and which is not.

3. It is well established procedure in this Agency that the Project Control Officer is responsible for furnishing the contractor with material both classified and unclassified which he needs in order to fulfill his contract. The Project Control Officer must:

- a. determine what material is pertinent to the contract,
- b. determine that the contractor has a need-to-know for the classified material and an official need for the unclassified material involved,
- c. obtain approvals for the release of the classified information from the originators, if necessary, and
- d. have assurance that the contractor has instituted proper security controls.

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4. The additional distribution to governmental addressees requested in References (A) and (B) has been effected.

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Chief, Document Division

**Distribution:**

Orig & 1 - Addressee  
1 - OAD/CR  
1 - DCB/DD  
1 - DD (Chrono)

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