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Attachment B

Machine Division Functions for DARE Test

1. Camera Room will record Reel and Flash number on each first page.
2. DARE Operators will:
 - a. Separate first pages
 - b. Check sequence of documents
 - c. Pull illegible first pages for retyping in DD.
 - d. Print DARE cards
3. Machine Room will:
 - a. Reproduce deck of DARE punched cards from Intellofax current work.
 - b. Maintain DARE corpus deck
 - c. Service requests from Intellofax and DARE files.
4. Print Unit will furnish cut sheets from Intellofax and DARE files for comparison.

Records to be Kept:

- (1) Number of poor copy documents by source
- (2) Number of single page documents

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