

~~ADMINISTRATIVE - INTERNAL USE ONLY~~

11 December 1962

MEMORANDUM FOR: Chief, Administrative Staff, OCR  
FROM : Chief, Document Division, CR  
SUBJECT : Review of Employee Conduct Handbook  
REFERENCE : Your memo 8 November 1962 same subject

As of November 30, 1962, Handbook 20-34 on Employee Conduct has been circulated and reviewed by all Document Division personnel with the exception of three employees who are on periods of extended sick leave. Upon their return to duty the handbook will be circulated to these employees.

25X1



~~ADMINISTRATIVE - INTERNAL USE ONLY~~