

~~FOR OFFICIAL USE ONLY~~

9 August 1961

MEMORANDUM FOR: Deputy Chief, Administrative Staff, OCR

SUBJECT : Sequence of Telephone Moves to New Building

The following is the order of telephone moves suggested by the Document Division for the move into the new building:

<u>Office</u>	<u>Room Number</u>		<u>Tel. Req. #</u>
	<u>Old</u>	<u>New</u>	
Chief, Doc. Div.	2-A	GHO-922	187
Chief, Anal. Br.	2-B	GHO-916	179
Chief, Proc. Sec.	6-F	GF-18	1130
✓ Distribution Section	6-F	GF-18	1132
✓ Distribution Section	6-F	GF-28	1134
✓ Standard Distribution	6-F	GF-28	1136
Mail Room	5-F	GF-40	1138
Selection Section	3-D	GF-40	1140
Batching Unit	4-D	GF-40	1148
Dissemination Section	6-B	GF-40	1146
Dissemination Section	6-B	GF-28	1144
Indexing Section	3-B	GF-18	1142
IPI Section	4-B	GE-47	183
Typing Unit	5-D	GE-47	181
TSC Section	5-A	GHO-906	177
Chief, Control Branch	6-E	GHO-924	185

*cut 5658
5656*

25X1A9a


Chief, Document Division

cc: 

25X1A9a

~~FOR OFFICIAL USE ONLY~~