

OFFICE OF REPORTS & ESTIMATES

ORE Office Memorandum Notice No. 1

3 October 1949

SUBJECT: Management Survey of ORE

In accord with arrangements made by the Assistant Director for Reports and Estimates and the Executive, CIA, the Management Office will make a survey of this Office to review procedures and organization of the components.


The tentative schedule for the survey follows:

- Phase I Over all ORE organization
- Phase II S/Ad, S/PP, S/Pr
- Phase III D/Ma, D/Ba, D/Cu, D/St
- Phase IV D/EE, D/WE, D/FE, D/NE, D/NO, D/LA, D/EC, D/In, D/GI

It is planned to move from component to component as shown in the sequence above. However, the schedule will be flexible to prevent any imposition on any unit faced with priority work.

This survey is made in the best interest of ORE and CIA. Therefore, to insure thorough and expeditious results, it is anticipated that all units of ORE will display their usual high level of cooperativeness.

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~~Chief, Administrative Staff~~
~~Office of Reports & Estimates~~