

OFFICE OF REPORTS & ESTIMATES

ORE Office Memorandum Notice No. 4

13 October 1949

SUBJECT: Payments for Employee Hospitalization Benefits

Effective 14 October 1949 the following procedure will be followed in the payment of Group Hospitalization and Government Employees Health Association Plans.

1. No payments will be accepted on pay-day.

2. Group Hospitalization:

Date of Payment will be the Monday, Tuesday, and Wednesday following the first pay-day of the month.

Hours of Payment will be 0930 to 1100 and 1330 to 1500 hours on the above days.

3. Government Employees Health Association:


Date of Payment will be the first Monday, Tuesday, and Wednesday of the month.

Hours of Payment will be 0930 to 1100 and 1330 to 1500 hours on the above days.

4. Subscribers will be individually responsible for:

Prompt payment. No notification by phone will be made on payments in arrears.

Transfer of Plan to New Sub-Group. Persons detached from ORE will personally assume responsibility for transfer of their plan by contacting the sub-group treasurer of the Office of new assignment.


Chief, Administrative Staff
Office of Reports & Estimates

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