

OFFICE OF REPORTS AND ESTIMATES

ORE OFFICE MEMORANDUM - NOTICE NO. 21

28 February 1950

SUBJECT : Orientation Lecture - The Work and Capabilities of Contact Branch, Office of Operations

REFERENCE: ORE Office Memorandum - Notice No. 20, 23 February 1950, subject as above

1. Subject lecture will be given twice at times and places listed below:

Wednesday, 1 March 1950, 1000 - 1100	Room 2519 "M" Building
Friday, 3 March 1950, 1000 - 1100	Room 117 Central Building

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2. Component chiefs are requested to have their personnel attend as follows:

<u>Component</u>	<u>Wednesday, 1 March</u> <u>1000 - 1100</u>	<u>Friday, 3 March</u> <u>1000 - 1100</u>	<u>Total</u>
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3. Within the limits of the figures tabulated in paragraph 2 for each day, component chiefs are requested to have their personnel attend either of the lectures. If anyone is to attend who is not listed in the names already submitted to [redacted] S/PP, please notify him prior to the lecture [redacted]

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Deputy Assistant Director  
Reports and Estimates

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DATE		
TO: <i>Admin Dept</i>		
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REMARKS: <i>extra copies &amp; pencil</i>		
FROM: <i>NO. CONTROL DIVISION/OW</i>		
BUILDING	ROOM NO.	EXTENSION

FORM NO. 36-8  
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