

OFFICE OF REPORTS AND ESTIMATES

Notice 24
O.R.E. Administrative Memorandum No. 52-48

24 June 1948

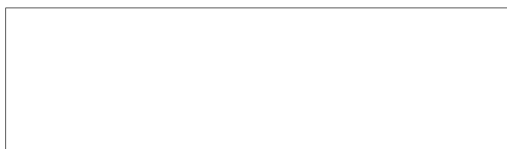
SUBJECT: Early Dismissal Because of Heat

1. Public Health Service employees record and make reports on temperatures in the various buildings occupied by the Central Intelligence Agency. It is therefore unnecessary for individual ORE employees to duplicate this service.

2. Decisions to release CIA employees because of the heat are based on the official reports. When such decisions are made, they will be communicated to all operating echelons of ORE as rapidly as possible. It is therefore unnecessary for ORE employees to request information as to the possibilities of release on hot days.

3. In view of this, all personnel will refrain from calling either the Office of the Assistant Director or the Administrative Staff on either of these matters.

FOR THE ASSISTANT DIRECTOR, ORE:



Chief, Administrative Staff
Office of Reports and Estimates

STAT