

Directory of ORE Key Personnel, Staff Intelligence Group

	<u>Chief, Staff Intelligence Group</u>	<u>Room</u>	<u>Extension</u>
25X1A9a	[REDACTED]	2512	2763
25X1A	<u>Projects Planning</u> [REDACTED]	2512	2763
25X6A	<p>Recommends preparation of specific estimates; analyzes requests and ORE-initiated projects; prepares specifications which prescribe the problem, terms of references, and scope of each report; consults with Branches and requesters for further definition of projects; serves as Staff Intelligence Group liaison with Programs Division of Plans and Policy Staff; acts as steering member of certain project working groups; consolidates ORE comments on [REDACTED] determines routing within ORE of selected documents (e.g., JIG, NSC, [REDACTED]).</p>		25X6
25X1A9a	<u>Production Coordination</u> [REDACTED]	2512 2516	2763 2763
	<p>Coordinates the production of Staff Intelligence including the allocation of responsibility (in ORE and in IAC) for production and review, and establishes deadlines for completion of drafts. Schedules and acts as chairman of meetings of IAC specialists with branch representatives for final review of draft reports. Arranges for formal coordination of revised drafts with departmental intelligence agencies. Conducts liaison with Reproduction and Map Branch, check galley and page proof, and arranges for publication of finished reports. Recommends appropriate dissemination action. Prepares Monthly Status Report. Maintains necessary records, files and controls covering production of each report.</p>		
25X1A9a	<u>Projects Review</u> [REDACTED]	2520 2520	2763 2763
25X6A	<p>Reviews all staff intelligence for (a) pertinence, (b) logic in presentation, (c) completeness of coverage, (d) coherence, (e) intelligibility. (In other words, to determine whether and what to publish.) On basis of the review, prepares appropriate comment for Branch action. Reviews finished reports to determine whether or not they may be passed on to [REDACTED]</p>		