

30 September 1946

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MEMORANDUM FOR MR. 

SUBJECT: Progress Report for Week of 23-27 September

1. Final draft of organization charts being prepared by Reproduction Section for presentation to Executive Director.
2. Allocation of existing space completed.
3. Projects planned or in process:
 - a. Review of internal administrative organization of Office of Special Operations.
 - b. Determination of personnel requirements, by grade and numbers, phased in increments through 30 June 1947.
 - c. Space requirements.
 - d. Review and revision of internal administrative procedures.
 - e. Preparation of chart showing overall intelligence activities of all government agencies.

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