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TO : Chief, ICAPS

FROM : Advisor for Management, ICAPS

SUBJECT: Report for Week ending 28 March, 1947

DATE: 31 March 1947

*File*I. Projects carried over from previous week

1. Work on overall personnel and organization problem

II. Projects planned but not yet initiated

1. Review and revision of internal administrative procedures
2. Overall intelligence chart for all government agencies
3. Review of organization and personnel requirements for OSO
4. Establishment of statistical control system

III. Projects initiated during week reported on

None

IV. Projects completed during week reported on

1. Work on functions of Nuclear Energy Group and proposed agreement with AEC
2. Survey of Personnel Division, P&A Branch

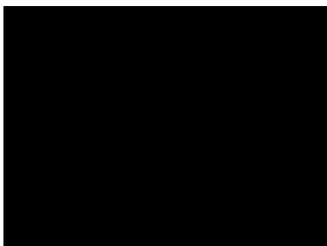
V. Projects expected to be completed during coming week

None

VI. Projects expected to be carried over the following week

1. Section I,1
2. Section II

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Colonel AGD

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