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TO : Chief, ICAPS

FROM : Advisor for Management, ICAPS

SUBJECT: Report for Week Ending 25 April 1947

DATE: 28 April 1947

- I. Projects carried over from previous week
  1. Work on overall personnel and organization problem  
(Communications Division, P&A Branch, being surveyed)
- II. Projects Planned but not yet initiated
  1. Review and revision of internal administrative procedures
  2. Overall intelligence chart for all government agencies
  3. Review of organization and personnel requirements for OSO
  4. Establishment of statistical control system
- III. Projects initiated during week reported on  
None
- IV. Projects completed during week reported on  
None
- V. Projects expected to be completed during coming week  
None
- VI. Projects expected to be carried over the following week
  1. Section I
  2. Section II

  
Colonel, AGD