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Approved For Release 2006/03/10 : CIA-RDP66B00728R000100040002-3

OSA-4247-65  
20 October 1965

MEMORANDUM FOR: Chief, Contracts Division, OSA

SUBJECT: Contract No. BB-425, Task Order No. 5  
Itek Corporation

1. Our records indicate that subject contract was completed as of 15 August 1962, and that final payment was made 19 October 1965. Following is a summary of cost.

<u>Amount Obligated</u>	<u>Amount Paid</u>	<u>Balance</u>
[Redacted]		

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2. We are using this memorandum as a basis for closing this contract.

3. It is my understanding that the Contracting Officer will take the necessary action to withdraw the unused balance from the contract.

4. This document may be used as a basis for liquidating the balance as stated above.

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[Redacted Signature]  
Chief, Budget & Finance Branch  
OSA-DD/S&T

CONCUR:

[Redacted Signature]  
Chief, Contracts Division, OSA

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DOCUMENT NO. \_\_\_\_\_  
NO CHANGE IN CLASS.   
 DECLASSIFIED  
CLASS. CHANGED TO: TS S G  
NEXT REVIEW DATE: \_\_\_\_\_ 2011  
AUTH: HR 70-2  
DATE: 10 JUL 1981 REVIEWER: [Redacted]

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