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MEMORANDUM FOR THE DIRECTOR OF CENTRAL INTELLIGENCE

Subject: Proposed Secrecy Agreement

1. A proposed secrecy agreement for use within the C.I.G. was drafted by [redacted] and submitted to the Planning Staff for further action. 25X1A9a

2. The Planning Staff has considered the proposed agreement from the standpoint of content and policy as to need and use by the C.I.G. Under existing regulations, each individual in the service of the government is responsible for safeguarding classified information. A secrecy agreement adds nothing to an individual's legal obligation under existing laws. It does provide a means for proving that an individual has knowledge and understanding of his responsibility in security matters and it also serves to emphasize this responsibility. Experience has shown that a secrecy agreement has an excellent salutary effect and its use is believed to be desirable.

3. In anticipation of the approval and use of the proposed security agreement, a provision has been incorporated in a draft C.I.G. Directive, Subject: "Policy on Clearance of Personnel for Duty with the Central Intelligence Group," upon which action is now pending, requiring that each individual assigned to the C.I.G. execute a declaration of secrecy administered by the Director of Central Intelligence or his authorized representative.

4. This study has been coordinated with and has the informal concurrence of the Administrative Officer, C.I.G.

5. Action recommended:

a. That the draft of security agreement (TAB A) be approved for form and content.

b. That each person executing the secrecy agreement be required to read the "Special Instructions for Security of Central Intelligence" (TAB B) and the pertinent provisions of the Espionage Act (TAB C).

c. That the Administrative Division, C.I.G., be instructed to procure the necessary forms and effect compliance with recommendation b above, and the execution of a secrecy agreement by each person assigned to the C.I.G. 7

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Acting Chief, Central Planning Staff

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