

MEMORANDUM FOR: Chief, Finance Division

25 October 1960

ATTENTION : Monetary Branch

SUBJECT : Disbursement of Treasury Check

1. It is kindly requested that a U. S. Treasury Check be drawn in favor of the company listed hereunder in the amount stated, which will be applicable to the contract or agreement shown. The contract number and invoice identification must appear on the check.

- a. Check drawn in favor of: Eastman Kodak Company
- b. Amount: \$8,027.67
- c. Contract Number: JP-635
- d. Invoice Number: 26 and 27
- e. Check to be dated: 28 October 1960

2. Pertinent documentation in connection with this classified transaction is on file in the Office of the Comptroller, DFD-DD/P.

3. The check should be dated as stated in Paragraph 1 and mailed in the attached self-addressed envelope. If no envelope is attached, the undersigned should be contacted on extension 8737/8738 when payment is ready for disposition.

4. The payment requested is based on progress made by the contractor to date and should be processed against General Ledger Account No. 138, titled "Disbursements of Appropriated Funds Chargeable to Confidential Funds Allotments - Awaiting DCI Certification." See Comptrollers Instruction No. 32 and Comptrollers Notice No. 20-56, approved by the DCI on 15 December 1956. The General Ledger Account, Allotment Symbol, and Object Class applicable to this request is as follows:


	<u>Gen. Ledger Account</u>	<u>Allotment Account</u>	<u>Object Class</u>	<u>Amount</u>
DR:	601.0	0728-1021-0178	(740)	\$8,027.67 R
CR:	Cash			\$8,027.67

Dist:

- 2 - Addressee
- 1 - Contract JP-635 (Posting)
- 1 - Voucher File

EL:nh/DPD-Fin/25 October 1960

25X1A

  
 Authorized Certifying Officer  
 25 October 1960

SECRET  
(When filled in)

PUBLIC VOUCHER FOR PURCHASES AND SERVICES, OTHER THAN PERSONAL

D. O. VOU. NO. \_\_\_\_\_

Approved For Release 2000/04/11 : CIA-RDP64-00360R000800110039-0

Use continuation sheet(s) if necessary

BU. VOU. NO. \_\_\_\_\_

U. S. \_\_\_\_\_  
(Department, bureau, or establishment)

Voucher prepared at \_\_\_\_\_  
(Give place and date)

Payee's Account No. \_\_\_\_\_ Discount Terms \_\_\_\_\_

TO Eastman-Kodak Company  
(Payee)  
Rochester 4, New York  
(Address)

PAID BY

Contract No. JP-635 Date \_\_\_\_\_ Req. No. \_\_\_\_\_ Date \_\_\_\_\_ Invoice Rec'd. \_\_\_\_\_  
Shipped from \_\_\_\_\_ to \_\_\_\_\_ Weight \_\_\_\_\_ Govt. B/L No. \_\_\_\_\_

No. and Date of Order	Date of Delivery or Service	ARTICLES OR SERVICES (Enter description, item number of contract or Federal supply schedule, and other information deemed necessary)	Quantity	UNIT PRICE		AMOUNT
				Cost	Per	
		Invoice No. 26 (Original invoice attached)				(\$1,405.01)
		27 ( " " " )				9,432.68
TOTAL						\$8,027.67

PAYMENT:

- COMPLETE
- PARTIAL
- FINAL
- PROGRESS
- ADVANCE

(PAYEE MUST NOT USE THIS SPACE)

DIFFERENCES \_\_\_\_\_

\$8,027.67

† Approved for \_\_\_\_\_ = \$ \_\_\_\_\_

By \_\_\_\_\_

Title \_\_\_\_\_

Exchange rate \_\_\_\_\_ = \$1.00

THE REVERSE OF THIS FORM MUST BE EXECUTED WHEN PURCHASES ARE MADE

ACCOUNTING CLASSIFICATION (Appropriation Symbol must be shown; other classification optional)

25X1A

Paid by { Check No. \_\_\_\_\_ on Treasurer of the United States  
Check No. \_\_\_\_\_ on \_\_\_\_\_  
(Name of Bank)  
Cash, \$ \_\_\_\_\_, on \_\_\_\_\_, 19 \_\_\_\_\_ Payee \_\_\_\_\_

\* When used in foreign countries, insert name of currency of country in which used.

† If the ability to certify and authority to approve are combined in one person, one signature only is necessary; otherwise the approving officer will sign in the line below the name of the payee over his official title.

Per \_\_\_\_\_

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METHOD OF OR ABSENCE OF ADVERTISING

METHOD OF ADVERTISING

- 1. Advertising in newspapers Yes  No .
- 2. (a) Advertising by circular letters sent to ..... dealers.
- (b) And by notices posted in public places Yes  No .

(If notices were not posted in addition to advertising by circular letters sent to dealers, explanation of such omission must be made below.)

ABSENCE OF ADVERTISING

- 3. Without advertising, under an exigency of the service which existed prior to the order and would not admit of the delay incident to advertising.
- 4. Without advertising in accordance with .....
- 5. Without advertising, it being impracticable to secure competition because of .....

.....

.....

.....

.....

(Here state in detail the nature of the exigency or circumstances under which the securing of competition was impracticable under 3 and 4)

NOTE.—The above form "Method of or Absence of Advertising" is to be used when purchases are made or services secured under proper authority without written agreement in any form. In case of a written agreement (formal contract, proposal, and acceptance, or less formal agreement) Standard Form No. 1036 should be used for abstracting the method of or absence of advertising and award of contract. (See 7 GAO 4500 and 5000.)

☆ U. S. GOVERNMENT PRINTING OFFICE : 1958 O-486458

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