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Office Memorandum • UNITED STATES GOVERNMENT

TO : Chief, Industrial Division, ORR

DATE: 1 April 1958

FROM : Chief, Consumer Industries Branch, D/I

SUBJECT: Monthly Report for March 1958

1. Accomplishments

a. Projects Completed

- (1) I/CI's contribution to "Economic Intelligence Statistical Handbook, 1958" (00.2066) was completed by Carrie Edwards with the assistance of other members of the branch.

b. Status of Other Projects

- 25X1A9a (1) [REDACTED] worked on "Soviet Industrial Production Index" (10.2029), mostly on the paper products component, and on the two projects for which estimates of light industry's consumption of electric power are needed, "The Soviet Atomic Energy Program" (20.1783) and "Electric Power Consumption in the USSR" (20.1881). He also collaborated with CSS in writing an article on the new consumer goods program in the USSR.
- 25X1A9a (2) [REDACTED] has finished most of the computations for "Expenditure on Consumer Services in the USSR" (30.1771).
- 25X1A9a (3) [REDACTED] nearly completed her work on "Soviet Industrial Production Index" (10.2029).
- 25X1A9a (4) [REDACTED] continued work on the domestic trade subsection of Section 65 of NIS 13A on East Germany (40.2068).
- 25X1A9a (5) [REDACTED] worked on problems raised during divisional review of his formidable report "The Housing Problem in the European Satellites, 1949-58" (38.1741).
- 25X1A9a (6) [REDACTED] continued work on "Communist China's Trade and Transport" (40.1833).

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(7) ██████████ continued to work with the draft of Section 64 of the Albanian NIS (30.1823).

✓ 2. Training

25X1A9a a. ██████████ continued to conduct the ORR course "Economic Statistics (Introduction)".

25X1A9a b. ██████████ continued the ORR Report Writing Course.

25X1A9a ██████████ continued the ORR course "Economic Statistics (Introduction)".

25X1A9a d. ██████████ started the OTR course Russian Economic Reading, Phase I.

25X1A9a e. ██████████ completed the 20-hour Basic Typing Course.

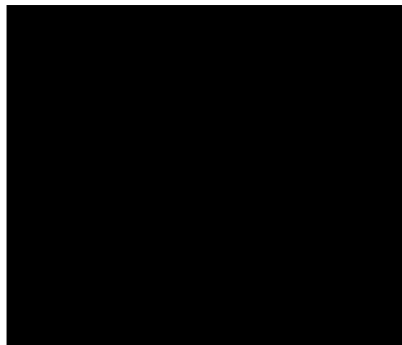
✓ 3. Trips and Speeches

None

✓ 4. Administration

a. Reorganization of branch and redeployment of branch personnel: In memos of 17 March and 19 March, Chief, Economic Research Area announced plans for the reorganization of ERA and the redeployment of ERA personnel in response to new priority research requirements. I/CI is to be broken up, four of its members to remain in D/I in a new Manufacturing Sectors Branch (I/MS) and six to transfer to D/A to a new Population and Consumers Welfare Branch (A/PC). The tentative future assignments of members of I/CI are:

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- A/PC
- A/PC
- A/PC
- A/PC
- A/PC
- A/PC
- I/MS
- I/MS
- I/MS
- I/MS

25X1A9a b. ██████████ GS-5 analyst in the European Satellites section, will resign cob 11 May to get married.

c. [REDACTED], GS-5 branch secretary (typing), will resign
cob 4 April to follow her husband. ✓

25X1A9a d. [REDACTED] joined the branch, 13 March, as a GS-9
analyst in the European Satellites section. ✓

25X1A9a e. [REDACTED] former GS-9 analyst in the European
Satellites section, who had left the branch permanently on
LWOP on 1 November 1957, resigned from the Agency, eff
4 Mar. ✓

f. Security: The combinations of all safes in the branch were
changed 11 March. x

g. Charity campaigns: The two minor charity campaigns conducted
in the Agency in March were received poorly in the branch
and will act to take the edge off the one big campaign in
the fall. x

5. Plans

a. Branch planning for FY 59 was changed during the month to
assisting in the planning for the two new branches - A/PC
and I/MS - to which members of I/CI are to be assigned.
Chief, Economic Research Area reviewed the FY 59 programs
for both new branches. x

6. Problems

Nothing to report.

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