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13 December 1954

MEMORANDUM FOR THE RECORD

SUBJECT: FHB 45-450-1, Field Supply Procedures

1. Work on this proposed publication was commenced by Supply Division/LO in October 1952.
2. Drafts (carbon copies) were forwarded to Logistics Office elements for concurrence in January 1953.
3. Based on Logistics Office element's comments, draft was rewritten and ditto reproduced in March 1953.
4. Ditto drafts forwarded for working level coordination in March 1953.
5. Comments, as a result of working level coordination, were evaluated and necessary conferences held. Revisions were made to ditto draft and submitted to DD/A for format and editorial changes in May 1953.
6. DD/A returned with editorial changes in June 1953.
7. Revisions were made and reproduced (multilith) in July 1953.
8. The July 1953 Edition was forwarded in July 1953 for working level coordination.
9. Team from Comptroller's Office and Supply Division handcarried the July 1953 Edition to FE area in August 1953 for application in that area.
10. Comments, as a result of working level coordination, were evaluated in September 1953 and revised version reproduced in October 1953.
11. In September 1953, the D/DCI approved the field service test of these proposed procedures until such time as the final approved publication was disseminated. This final publication was to be the result of the service test and experience gained by the Logistics Team on their field trip.
12. Copies of October 1953 Edition were furnished Area Divisions for pouching to the field in October 1953 for service tests.
13. Logistics Team departed for field trip in mid-October 1953 to European area for purpose of installing procedures at certain stations on a service test basis.

14. Logistics Team returned from field trip in April 1954.

15. Based upon service tests and experience gained by Logistics Team, the October 1953 Edition was revised and published in July 1954.

16. The July 1954 Edition was forwarded for working level coordination on 27 July 1954.

17. Working level comments were returned as follows:

<u>Working Level Coordination</u>	<u>Date Comments Returned</u>
Security Staff/LO	13 October 1954
DD/P-Admin	8 October 1954
Comptroller	27 August 1954
Security Office	24 August 1954
Office of Training	23 August 1954
AD/Commo	13 August 1954
General Counsel	28 July 1954
Auditor-in-Chief	17 September 1954

18. Working level comments are being evaluated and resolved. Revision to the July 1954 Edition is in process. It is expected to complete the revision and forward to the Regulations Control Staff by 31 January 1955 for formal coordination and publication.

LO/SD/CS/ASL:df (13 December 1954)