

~~CONFIDENTIAL~~
Office Memorandum UNITED STATES GOVERNMENT

TO : Chief, Language and Area School

DATE: 21 May 1959

FROM : Deputy Chief, Plans, Research and Administration

SUBJECT: Weekly Activities Report

A. SIGNIFICANT ITEMS

None to report.

B. OTHER ACTIVITIES

1. The sub-committee drafting a report and recommendations on the developmental running of "Personal Effectiveness Abroad" held another session on Thursday and agreed upon a final draft, to be put before the entire group next week for final comment. The report recommends a detailed program as well as two courses to be offered on a periodic basis starting in the early fall.

25X1

3. On 15 May Mr. Talat Karagjozi of the Voice of America came to Qtrs. Eye to test three people orally in Albanian. This is the first oral test we have given in Albanian, because of the difficulty in locating competent Albanian speakers. Mr. Karagjozi will also provide us with a new standard translation of our Albanian reading test and will correct and grade compositions written in Albanian, some of which have been in abeyance for over a year.

25X1
25X1

4. On 20 May, [] of the Management Staff came to confer with [] on the processing of language test results.

25X1

5. During the week [] briefed various Agency employes to start work on composing new objective tests in Albanian, French, German, Italian, and Russian, also a new translation test in Bengali.

~~CONFIDENTIAL~~

25 YEAR

CONFIDENTIAL

6. One hundred and forty Certifications for Language Award certificates were sent to the Registrar last week.

7. Ninety-eight people reported for tests last week in Chinese, Norwegian, Serbian, Italian, Japanese, German, Polish, Spanish, French, Greek, Czech, Russian and Danish.

8. A particularly heavy schedule of oral tests has been carried out during the past four weeks. During this period a total of 232 tests were conducted in fifteen different languages.

25X1



CONFIDENTIAL