

# Office Memorandum • UNITED STATES GOVERNMENT

TO : Chief, Language and Area School

DATE: 28 October 1959

FROM : Deputy Chief, Plans, Research and Administration

SUBJECT: Weekly Activities Report

## A. SIGNIFICANT ITEMS

None to report

## B. OTHER ACTIVITIES

25X1 1. [ ] are devoting their time and energies toward whipping the IOE course into final shape for its December offering. The course schedule has been revised and tightened. A selected and annotated reading list is in preparation. Class problems are being devised applying the problems and principles of Overseas Efficiency to Agency work. And perhaps most importantly a list of lecturers and panelists who are leaders in their respective fields is being set up.

25X1 2. With [ ] on board, we are making preparations for expediting the entire testing program on a priority basis so that those with the highest claimed proficiency in the more significant languages will be tested the earliest. In the meantime, [ ] as Chief of the Research Branch, is starting work on revision, improvement and extension of the written tests.

25X1 3. [ ] attended another informal seminar on Tuesday led by Steve [ ] and attended also by [ ] on Sino-Soviet relations and the impact of the Khrushchev American visit.

25X1 4. The Historical Division of the Department of State has offered to open up its files to [ ] to aid in his research on the origins of the Japanese Constitution, with particular reference to correspondence between George Atcheson, the Political Adviser to MacArthur and the Department.

*Why?*  
*M*

4. Editing, typing and proof reading of the Tagalog language test have been completed and the text sent to the printer.

5. Forty-three people reported for written proficiency tests last week in Bulgarian, Burmese, Portuguese and Russian. Fourteen orals were given in German and Portuguese this past week.

25X1 6. The fall-winter language program has resulted in a full utilization [ ] from mid-November on.

*DDS*

25X1 7. Attendance for the noon-time movie program has been steadily increasing.



25 YEAR RE-REVIEW