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Office Memorandum • UNITED STATES GOVERNMENT

TO : Chief, Language and Area School

DATE: 17 December 1959

FROM : Deputy for Language Training

SUBJECT: Weekly Activities Report

A. SIGNIFICANT ITEMS

None to report.

B. OTHER ACTIVITIES

25X1 1. [] from the Office of the IG conferred on Tuesday
25X1 with [] on the subject of Arabic and Persian training accomplished by
NE Division.

2. A paper is being prepared describing the actions taken by the
Language Development Committee in its meeting last Thursday. The paper
will be circulated to committee members for concurrence and sent to D/TR.

25X1 3. [] has been recording materials intended for the
use of VLTP students. Altogether more than 20 hours of Russian recording
is involved.

25X1 4. [] Assistant to [] ORR Training Officer, in-
25X1 formed [] that ORR is making a survey of the use of languages (and
other specialized skills) in actual on-the-job operations. Perhaps the
results of this will be relevant in the programming of future courses.
ORR is the Agency component which contributes the largest number of students
to Russian and East European reading courses.

25X1 5. [] has been assigned to us from the Pool. At present
she is assisting the Department of Slavic Languages in various tasks, such
as the assembling of full-time Russian course materials, typing of reading
selections, and the like. It is expected that she will be here about a
month.

25X1 6. [] who has been with us on loan to assist as instructor
in the full-time Arabic class, left last Friday to have an operation on
her knee. She expects to be back with us when classes resume after the
holiday break.

25X1 7. [] interviewed one Arabic and two Chinese instructor prospects
25X1 at 16th Street. The Arab, also named [] would be an excellent teacher
but his Lebanese citizenship may make clearance difficult. In any event,
he will not be available until September.

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8. [redacted] The first of the two external tutorial programs in Basic French which are being conducted under LAS supervision terminated on 16 December. The instructor concerned had had no previous teaching experience and there were some initial difficulties, as expected, but her interest and cooperativeness enabled her to achieve a very satisfactory result. The remaining program will end on Friday, 18 December.

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9. [redacted] has been working with TSS on a translation into technical Romanian.



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