

Reports 3

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Document No. 069
NO CHANGE in Class.
 DECLASSIFIED
Class. CHANGED TO: TS S (C)
Auth: TDA Memo, 4 Apr 77
DDA REG. 77/1763
Date: 31/01/78 By: 008

31 May 1955

Assistant to DCI

Director of Training

Weekly Summary Report

(Combined Report for Weeks of 4 and 11 May)

INTRODUCTION

Of four new courses starting on 16 May, two entail additional responsibility for the Office of Training, one is a special attempt to meet the needs of DD/S, and the fourth is designed for specialists in a function peculiar to the Agency. Changes in two courses are significant.

NEW COURSES

1. Special Air Force Training Program (6 weeks): The course has an enrollment of 14 students. It is designed to give selected Air Force personnel training similar to that of FI case officers to prepare them for the collection of air intelligence in denied areas.

2. Pilot Course for Reserve Officers (2 weeks): First enrollment consisted of 14 students, all from the DD/P area. This course, designed to prepare Reserve Officers within the Agency to serve CIA in the field in a national emergency, could provide an annual period of active duty training for CIA reservists. The result of this first running of the course will be carefully analyzed to provide for subsequent recommendations.

3. Special Clandestine Services Orientation Course (2 weeks): There were 19 students in attendance. The course was established to acquaint senior staff officers of DD/S with DD/P operations in order that they may more effectively support them.

4. Basic Supervision #8 (2 weeks, 40 hours): This running of Basic Supervision was the first class given for high-level specialists and experts--GS-13, -14 level--to aid them in forming

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and working with temporary or special task groups, a type of teamwork in which the specialist may not be experienced. The 16 students from ORR, OSI, OCL, OC, FI, and PP represented a wide spread of interest in the class. All have had high academic or research training.

PROJECTED COURSES

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2. Clandestine Economic Warfare Operations Course: Members of OTR and PP are continuing work on plans for a Clandestine Economic Warfare Operations course. The PP Training Officer, because of previous experience, has been especially helpful in suggestions. The Weekly Summary of 11 May was in error in saying that there were no immediate requirements for this course. Requirements are not yet all in.

3. War Plans Staff Course: OTR has begun to prepare the schedule and to arrange for guest speakers for the War Plans Staff course to be given 5 July 1955. A special request had been made to DD/S applicants so that the support elements would be considered in seminars. Supplementary to this course is Project USEFUL, scheduled for presentation 19-30 September 1955. This is a two-week course given to orient military personnel in using clandestine forces in support of military operations. The Chief, Joint Subsidiary Activities Committee, JCS, recently requested that OTR raise the enrollment number to 40 because of the increased number of military personnel assigned to this activity.

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CHANGES IN COURSES

1. Course on World Communism (3 weeks): A total of 26 students were enrolled in this course -- 2 students from United States Information Agency, the remainder from DD/S and DD/P. USIA detailed these students to the course to prepare them to be instructors overseas. Equipping USIA personnel to become instructors will aid OTR in meeting the many requests for overseas training.

2. Dependents' Briefing Program (9-10 May): Nineteen wives of Agency officers going overseas attended this program. Presentations by members of the Medical Staff and the Office of Personnel, included for the first time, proved especially valuable.

ADDITIONS TO THE STAFF

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[REDACTED] has been fully cleared and has joined the Assessment and Evaluation Staff, OTR, as a consultant. Dr. [REDACTED] is Professor of Education [REDACTED] the author of several well-known books and many articles in the field of education and testing evaluation, and a consultant to various governmental and private organizations. He has also held numerous high offices in psychological and educational organizations.

PROGRESS TOWARD STANDARDIZED PROCEDURES

1. OTR is working on a program for recruiting and training career instructors for the Office. A long-term program, it should begin to provide OTR with well-trained instructors in two to three years' time. Several candidates are at present under consideration.

2. OTR is attempting to coordinate requests by the Department of Defense employees for entrance to Agency internal language classes so that all requests will be monitored by a liaison officer within the Department.

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EXTERNAL TRAINING

1. A conference of the Foreign Service Educational Foundation on "Current Situations in Western Europe" was held 25-26 May. OTR allocated six of the ten slots available to WE Division. Previously, CIA had been offered only five slots. The Foreign Service Educational Foundation, affiliated with the Johns Hopkins University School of Advanced International Studies, is subsidized by private corporations. This conference was called for corporation executives.

2. For Fiscal Year 1956, CIA has been allocated two spaces in each of the 29 scheduled classes of the Air Weapons Orientation Course. This rise in quota will permit OTR to scale down a backlog of requests for the course. The Assistant Director for Research and Reports, who attended a recent class, advocated the larger quota and explained the reasons for CIA interest in participation. OTR appreciates his efforts on behalf of training.

3. Two junior officers from DD/I and one member of DD/S have applied for admission to the Armed Forces Staff College, class beginning 22 August 1955. This class should, however, have had special appeal to the DD/P complex because of its interest in paramilitary operations. At present, only one member of DD/P has applied for admission to the February 1956 class.

4. Tests on the language proficiency of two Junior Officer Trainees, who had just completed a two-year program of training, have shown both to be exceedingly able in Arabic. The two JOTs, after a brief period of training, will be assigned to DD/P to prepare them for an overseas assignment. The experience of these two JOTs indicates that language and area training programs may be very profitable fields for JOT concentration, especially because of the shortage of experienced personnel in DD/P.

SUPPORT ACTIVITIES

1. OTR requested the Office of Logistics to execute three contracts for the Assessment and Evaluation Staff:

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a. U. S. Government in contract with [REDACTED]: this contract will aid OTR in evaluating applicants for the Junior Officer Trainee Program at various stations throughout the country and thus enable OTR to tap a wider range of talent and enroll applicants more rapidly.

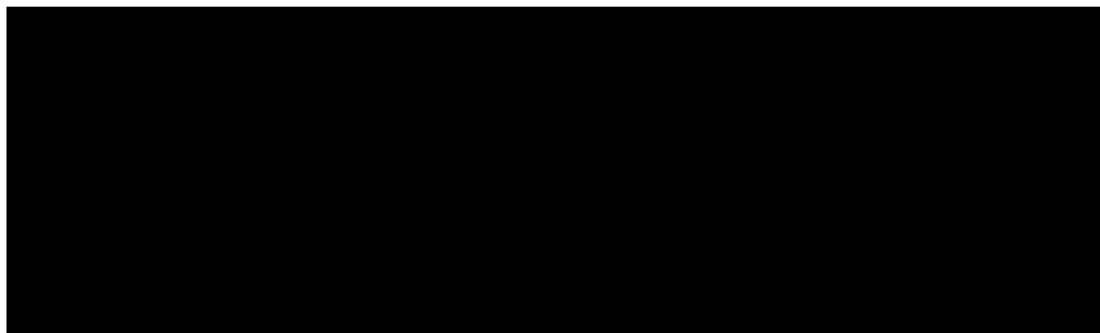
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b. CIA in contract with the [REDACTED] this contract requests evaluation of a procedure developed within OTR for the measurement of problem-solving ability. The procedure, if proved satisfactory, will be of use in OTR's assessment program.

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c. CIA in contract with a Government agency: this contract will provide for professional support in developing aptitude and proficiency tests needed in the OTR testing and training evaluation program.

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Signy?

MATTHEW BAIRD

MB:lbc

cc: DD/P
DD/I
DD/S

Orig. & 1 - Addressee
1 - DTR (yellow)
3 - PPS/TR

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