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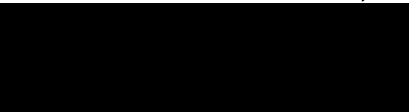
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NIS COMMITTEE MEETING NO. 243

30 APRIL 1957

RM

1. The following were present:

Mr. R. S. Kain	State
Lt. Col. D. H. Smith	Army
Maj. J. W. Jacobson	Army
Capt. R. E. Styles	Navy
LCdr. H. W. Hoischuh	Navy
25X1A9a Lt. Col. H. K. Avery	Air Force
	CIA (Chairman)
	CIA (Vice Chairman)
	CIA (Secretary)

2. Use of the NIS Standard Instructions

The chairman said there had come to his attention indications that analysts were not following the provisions set forth in the Standard Editorial Instructions. In many instances it appears that analysts have not even read the Instructions. The chairman requested the members to correct this situation by the time the revised NIS Standard Instructions are issued later this year. He estimated the page proofs of the revised Standard Instructions will be received before the end of this fiscal year, at which time copies will be made available to the members. The new Standard Instructions will be maintained regularly on a current basis (refer to Item 4 NCM 231).

3. NIS Reference Guide

The chairman reported on the purpose and scope of the proposed NIS Reference Guide (refer to Item 5 NCM 242 and Item 7 NCM 241). It is intended primarily for the wide range of users throughout the government below the strategic planning and policy levels. It should be based on the NIS Standard Instructions but would present only those aspects of the Program necessary to the understanding and effective use of the NIS. To do this the NIS Reference Guide should:

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- a. Acquaint the reader with the fundamentals of the NIS Program.
- b. Explain certain practical aspects of the NIS Program (e. g., why an NIS on one country is not completely produced before another NIS is undertaken; why NIS usefulness and validity is not dependent upon up-to-the-minute intelligence; and why the Maintenance program is conducted as it is).
- c. Offer suggestions for the filing and use of the NIS.
- d. Acquaint the reader in some detail with the content of a complete NIS and with the planned coverage of the NIS Program.
- e. Indicate what NIS are available.

In view of these considerations, the contents of the NIS Reference Guide should be about as follows:

- f. Introduction
- g. Nature, Purpose, and Scope of the NIS Program
- h. NIS Areas
- i. NIS Outlines
- j. NIS Correlation Guide
- k. Current NIS Quarterly Production Report
(to be kept in back cover pocket)

The Committee approved the immediate development of the NIS Reference Guide along the general lines outlined by the chairman, with the understanding that the project will be kept under continuing review by the Committee.

4. NIS Control and Coordination Directives

The Air Force member submitted a copy of AFOIN-2 Office Memorandum No. 200-19, dated 11 April 1957, which establishes policies and general procedures for the control and coordination of Air Force participation in the NIS Program (refer to Item 11b. NCM 236). He stated that dissemination of this document to the other members would be made as soon as an accompanying chart had been completed.

The State member reported work was progressing on State's NIS control and coordination directive (refer to Item 8g. NCM 238).

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The chairman commented on the excellence of the Army directive submitted at the last meeting (refer to Item 12 NCM 242). He considered these directives will do much to establish continuing lines of control and coordination and, in large part, overcome the uncertainties resulting from turnover of key personnel connected with the NIS Program.

5. New Supplement II "Coasts and Landing Beaches"

The chairman informed the Committee that he had issued to all NIS recipients Change Sheet No. 15, dated 30 April 1957, authorizing change in designation of Supplement II from "Air Facilities" to "Coasts and Landing Beaches," and indicating disposition of the existing Supplements II (refer to Item 3 NCM 241).

He requested the Committee to approve new contributor statements for the revised Section 22 and the new Supplement II. With respect to Section 22 the Committee approved the following contributor statement to supersede those appearing in the March 1956 issue of "NIS Contributor Statements":

This Section was prepared for the NIS under the general supervision of the Director of Naval Intelligence, with contributions on landing beaches from the Office of the Chief of Engineers, Department of the Army, and on coastal oceanographic conditions from the Navy Hydrographic Office.

With respect to the new Supplement II the Army member suggested that the contributor statement be worked out by representatives of the Army and the Navy and a report made to the Committee at the next meeting. The chairman approved this procedure with concurrence of the Navy member. Further discussion revealed that there were a number of changes required in other contributor statements. The Committee decided to have all contributor statements reviewed and changes reported by the members at the next meeting.

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6. Release of NIS

The Committee approved the release of Section 64 (Manufacturing and Construction) on NIS 39B (Nationalist China) to the Department of Commerce for use by the Bureau of Foreign Commerce, as requested by letter of justification dated 11 April 1957 (refer to Item 11 NCM 242).

7. Rescheduling of Section 56 on Iran

The Committee approved the request of the Section 56 coordinator contained in memorandum of 19 April 1957, for the rescheduling of Section 56 (Intelligence and Security) on NIS 33 (Iran) from November 1956 to December 1957. In approving this request the Committee noted that twelve Sections 56 remain as a production requirement on the current schedule.

8. NIS Production Schedule and Forecast

The Committee approved the following plan of the vice chairman for developing the NIS Production Schedule for FY 1958 and the NIS Production Forecast for FY's 1959-60-61:

Members are to submit their agencies' proposed schedules for FY 1958 by 1 June 1957. The OBI staff will analyze them with respect to initial and maintenance production and submit an advisory report to the Committee at the 11 June meeting. The schedule should be ready for final Committee approval at the 25 June meeting. The deadline for agencies' drafts of the Production Forecast for FY's 1959-60-61 is 15 July 1957, with a target date of 1 September 1957 set for final Committee approval.

9. Suspense Items

The State member reported that they are still awaiting comments from the field for Section 65 on NIS 93 (Bolivia) which has been in suspense since 21 March. It was agreed to reschedule this section for 15 May.

The Army member reported that changes in the draft of Section 24M on NIS 26-III (Urals and West Siberian Plain), which has been in suspense since 19 March, will be delivered by 7 May.

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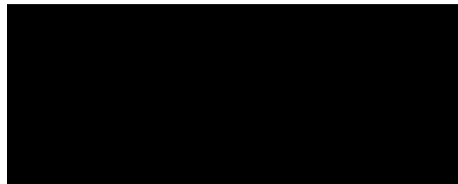
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10. Chapter I Plans

The Committee agreed to review Chapter I on NIS 12 (Finland) at its next meeting on 14 May 1957.

The State member reported that DRF would have serious difficulty in preparing contributions on Hong Kong and Macao for Chapter I on NIS 39B (Nationalist China) as required by the notice of the Chapter I planning conference set for 6 July 1957. The principal difficulty is the lack of recent research on these areas. Other members questioned the advisability of including these dissimilar areas in the Brief on Nationalist China. The Committee decided to await the outcome of the planning conference before arriving at any decision.

11. The next meeting of the NIS Committee will be held at 1000 hours on Tuesday, 14 May 1957.



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