

MEMORANDUM FOR THE RECORD.

SUBJECT: Revised Personal History Statement and Supplement

1. The revised PHS and its annual supplement were discussed with [redacted] OS, and [redacted] OGC, 19 April 1956. Mr. [redacted] and the undersigned were present. The following changes were agreed to:

a. The statement "I have read and () do () do not understand the instructions" is to be deleted from the heading of the form. The statement "I have read and understand the instructions" is to be incorporated in the certification at the end of the form.

b. An additional question is to be included in the Financial Status section (Sec. XI on the PHS; Sec. V on the Supplement) as follows:

"9. Do you have any financial interest in, or official connection with, non-U.S. corporations or businesses or in or with U.S. corporations or businesses having substantial foreign interests? (If answer is yes, furnish details on a separate sheet.) () Yes () No"

c. Question 6 of Sec. XIV on the revised PHS is to be reworded as follows:

"Have you ever been arrested, court-martialed, or otherwise punished under military law? () Yes () No If so, give complete details."

d. Items 11 through 15 of Sec. XII of the revised PHS, Marital Status, are to be added to Sec. XIV of the Supplement.

2. It was also agreed that Sec. XIV of the revised PHS would be printed on a perforated sheet so that it, and any attachments pertaining thereto, can be forwarded to the Office of Security upon receipt rather than being incorporated in the Personnel file. If the answer to new question 9 of Sec. XI is yes (see 1b. above), the attached sheet will also be forwarded to Security upon receipt.

3. In discussing the use of the Supplement, it was agreed that a (photostat) copy of the pages including Sec. III, IV, and V would be furnished Security IF there were positive information shown. If the answer to all of these questions is negative, nothing will be forwarded to Security. (Note: It might be worthwhile to have these pages perforated to facilitate reproduction of copies.) It was further agreed that these sections would, after the initial survey, be included with the subsequent sections which require completion only if there has been a change; this will require revision of the form after the first 12 months of use.

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4. It was suggested and agreed that the Supplement be arranged so that the sections requiring no entry unless there has been a change can be detached by the employee and destroyed rather than being forwarded to Personnel. This might be accomplished by heading the form with instructions and an explanation of its purpose so that only Sections I and II would be printed on the first page.

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5. [REDACTED] expressed the view of members of his office to the effect that the previous form style is preferable to the new style. He indicated, however, that if all factors had been taken into account and it had been determined that the new style would be more convenient to the majority of users it would be acceptable.

6. Other changes recommended by the Director of Security are being forwarded in a separate memorandum.

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7. In a subsequent conversation with [REDACTED], it was agreed to combine Sec. XII and XIII (Sec. III and IV of Supplement) in a single section headed "Relatives by Blood, Marriage or Adoption Living Abroad or Who Are Not U.S. Citizens".

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AS
[REDACTED]
ASO/P

Distribution:

- 0 - RCO/OP
- 1 - D/Pers Chrono
- 1 - D/Sec, Attn: [REDACTED]
- 1 - OGC, Attn: [REDACTED]

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