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11 April 1950

MEMORANDUM FOR: Acting Executive
Chief, COAPS
Assistant Director for Collection and Dissemination

SUBJECT: Comments of AD/OCD on Management Survey of Library.

1. It is gratifying to learn that many of the survey recommendations have been adopted by OCD. It is hoped that OCD will feel free to call upon the Management Staff for any assistance it may need in the further implementation of survey recommendations.
2. Evaluations - In view of the fact that the Assistant Directors of the other offices joined in this dissent, the Management Staff has no further comment at this time.
3. Bibliographies - It is not believed that OCD could establish a useful program for spontaneous preparation of bibliographies until systematic IAC-coordinated intelligence production planning is a reality.
4. Coding - Continuing further study is being given to this problem in coordination with COAPS and interested Assistant Directors.
5. ORE Overlaps - The Management survey of ORE now in process should provide information and basis for action to remedy two situations discussed by AD/OCD:
 - a. Integration of OCD and ORE information control activities.
 - b. Tailoring of the Library classification system to serve ORE needs with the subsequent adoption of this system for ORE use in lieu of the BID. Preliminary investigation in ORE indicates that many ORE specialists do not have access to copies of the OCD Classification Code.
6. IAC Action on CIA Publications - AD/OCD misinterpreted the Management recommendation that CIA materials disseminated to the IAC should become the property of the IAC and subsequent disposition action should be taken by IAC. It is recognized that CIA has no jurisdiction over IAC files. However, CIA can request that the IAC cease returning surplus copies of CIA publications to CIA.

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7. Dissemination and Storage of Basic Intelligence - It is recognized that COMINT has taken action to adjust IAC needs for HIS.


Management Officer

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